

2025-2026 Arts Committee Replenishment – Graduate Student Representatives

- Each membership term technically starts June 1, 2025 and ends May 31, 2026, although most committees do not begin to meet until September or October
- All committees may require in-person or online attendance (i.e. please be prepared for both) except for Arts Faculty Council, which always meets online
- In-person meetings are typically held in the Humanities Centre
- Members are expected to review meeting agendas and supporting materials, attend meetings, contribute to discussions if you feel comfortable doing so, and vote on motions/decisions

[Full terms of reference for Arts Faculty Council and its committees](#)

[Terms of reference for the Committee on EDI](#)

ARTS FACULTY COUNCIL (AFC)				
COMMITTEE DESCRIPTION	# GRAD STUDENT POSITIONS	TIME COMMITMENT	COMPOSITION	STATUS OF VACANCIES
<p><u>Arts Faculty Council</u> Under Alberta’s Post-Secondary Learning Act (PSLA), Arts Faculty Council (AFC) is the legislative body of the Faculty of Arts and has broad responsibility for the academic affairs of the Faculty. The authority and powers of AFC are subject to the decisions of the General Faculties Council (GFC) of the University and the PSLA.</p> <p>This body may be of particular interest to students with an interest in policy, politics, governance, education, business, or sociology.</p> <p>Students will have the opportunity to watch and take part in formal meeting procedures and academic faculty-level decision making.</p>	Five	<p>Four meeting dates, typically: October, November, March, and May</p> <p>On a Thursday from 2:00-4:00 p.m.</p> <p>All online</p> <p>2025-26 dates:</p> <ul style="list-style-type: none">• October 9• November 20• March 19• May 14	All professors in Arts, many lecturers, as well as representatives from other Arts groups, including 35 undergraduate student representatives and 5 graduate student representatives	Need to be filled

STANDING COMMITTEES OF ARTS FACULTY COUNCIL				
COMMITTEE DESCRIPTION	# GRAD STUDENT POSITIONS	TIME COMMITMENT	COMPOSITION	STATUS OF VACANCIES
<p><u>Academic Affairs Committee (AAC)</u> Committee reviews and approves proposed changes to Arts courses and programs as they appear in the University Calendar, including any proposed new courses or programs.</p> <p>Typically, proposed changes are first developed within program departments, then they are reviewed and approved by AAC before moving on to other Faculty- or University-level committees for review and final approval.</p>	Three	<p>Typically, six meeting dates: 1 in September, 2 in October, 1 in January, 1 in March (often cancelled), 1 in April</p> <p>Meetings typically take place in person in the Humanities Centre on Tuesdays from 2:00-4:00 p.m.</p> <p><u>2025-26 dates:</u> (introduction and training materials will be sent in the weeks leading up to the first meeting)</p> <ul style="list-style-type: none">September 23October 14November 25April 7	<p>9 elected faculty members, 3 year terms</p> <p>8 student members, one year term:</p> <ul style="list-style-type: none">- 5 undergrad- 3 grad	3 of 3 spots left to fill
<p><u>Academic and Grade Appeals Committee</u> Committee decides on student appeals related to academic standing and grades. It's important to have student perspectives in the room when a student is appealing their grade or academic standing.</p>	One	<p>Hearing dates are booked as needed, based on student appeals received. Most take place in August and early September. However, they may also take place in July, January, or February. Committee members are polled for their availability for each hearing.</p> <p>Hearings are up to one hour with 30 minutes added for committee deliberations.</p> <p>There may be an orientation meeting in summer or fall.</p>	<p>5 elected faculty members</p> <p>4 student members, one year term:</p> <ul style="list-style-type: none">- 3 undergrad- 1 grad	To be filled
<p><u>Arts Committee on the Learning Environment (ACLE)</u> ACLE brings together instructors, students, and teaching and learning academic administrators to discuss course and curricular development, pedagogical innovations, and other issues of significance to graduate and undergraduate programs and students in the Faculty of Arts.</p> <p>Students may have an opportunity to participate in project work if they are interested and available. These projects may benefit both instructors and students in the Faculty of Arts.</p>	Two	<p>Meets in person in HC 5-20, first Thursday of the month, 10:30 a.m.-12 noon.</p> <p>2025-26 regular meeting schedule:</p> <ul style="list-style-type: none">- September 11, one hour only - In-person, meet greet and set priorities- November 6, February 5, and April 2 - Standing meeting, in person <p>Collaborative work using Google Docs and possible additional meetings to be expected (the student members on ACLE may participate in project work if they are interested and available).</p>	<ul style="list-style-type: none">• 5 elected faculty members• 2 elected Academic Teaching Staff (ATS) members• 2 undergraduate students• 2 graduate students	To be filled

STANDING COMMITTEES OF ARTS FACULTY COUNCIL (continued)				
COMMITTEE DESCRIPTION	# GRAD STUDENT POSITIONS	TIME COMMITMENT	COMPOSITION	STATUS OF VACANCIES
<p><u>Arts Executive Committee (Arts Exec)</u> Arts Exec is the executive body of the larger Arts Faculty Council. Its primary activity is to approve the agenda for Arts Faculty Council meetings and to ensure that items being forwarded to AFC are prepared for presentation (e.g. check that items are adequately consulted on and include necessary context).</p> <p>Additionally, Arts Exec is empowered to act between meetings of the Council and to carry recommendations to it for debate, decision or referral. The Dean may seek its advice on any matter of concern to the Faculty.</p> <p>This body may be of particular interest to students with an interest in policy, governance, or education.</p> <p>Students will have the opportunity to watch and take part in formal meeting procedures and learn about academic faculty-level decision making</p>	One*	<p>Four regular meeting dates, typically:</p> <ul style="list-style-type: none">• September• November• March• May <ul style="list-style-type: none">• Typically Thursdays, 2:00 – 4:00 pm• Also occasional ad-hoc email votes <p>2025-26 meeting dates:</p> <ul style="list-style-type: none">- September 25, 2025- November 6, 2025- March 5, 2025- April 30, 2025	<p>-Dean (Chair), -6 elected faculty members</p> <p>-4 student members, one year term:</p> <ul style="list-style-type: none">- OASIS president (May to April)- 2 undergrad who are also on Arts Faculty Council- *1 grad student who is also on Arts Faculty Council	To be filled
<p><u>Research Committee</u> Adjudicates the annual competition for Arts Faculty research prizes; adjudicates nominations for University-level and external research awards. Reviews research policies, resources, opportunities, challenges and problems in the Faculty of Arts, and makes recommendations to the Associate Dean (Research) if necessary.</p>	One	<p>Meetings typically held in September, October, March, April, and May</p> <p>Meeting dates vary. Usually one per month indicated, but sometimes two</p> <p>Meetings are 1-2.5 hours in length.</p> <p>Nomination/application packages sent to committee two weeks prior</p>	<p>7 elected faculty members,; 1 student member, one year term:</p> <ul style="list-style-type: none">- grad	To be filled
<p><u>Teaching Awards Committee</u> Adjudicates instructors’ applications for teaching awards, including those for sessional and graduate students, and nominates Faculty-level instructors for University-level teaching awards</p>	One	<p>One meeting in February.</p> <p>Nomination packages sent to Committee for review two weeks prior.</p>	<p>3 elected faculty members, three year terms</p> <p>4 students members:</p> <ul style="list-style-type: none">- 3 undergrad- 1 grad, any division.	To be filled

OTHER FACULTY OF ARTS COMMITTEES				
COMMITTEE DESCRIPTION	# GRAD STUDENT POSITIONS	TIME COMMITMENT	COMPOSITION	STATUS OF VACANCIES
<p><u>Committee on Equity, Diversity, and Inclusion</u></p> <p>Among other mandates, CEDI is charged with encouraging the practice of the principles of equity, diversity, and inclusion in the Faculty; providing advice, education, and advocacy on matters relating to equity, diversity, and inclusion within the Faculty; and considering matters of equity, diversity, and inclusion as they relate to the Faculty's primary missions of research and teaching</p>	One	<p>Two one-hour meetings per month from approximately September to May. An effort is made to accommodate the schedules of everyone on the committee</p> <p>At June 3, 2025, the meeting schedule and location is unknown. GSA may want to hold off on recruiting to CEDI until that info is available</p> <p>The student member on CEDI may participate in project work if they are interested and available</p> <p>This is for a two-year term</p>	<p>Ten members:</p> <ul style="list-style-type: none">- A chair from Dean's Executive Council- 4 continuing faculty members- 1 administrative professional officer (APO)- 1 academic teaching staff (ATS) member- 1 non-academic staff member- 1 graduate student- 1 undergraduate student	To be filled (possibly at a later date)
<p><u>Health and Safety Committee</u></p> <p>Identifies and reviews health and safety issues, as well as makes recommendations, in the interest of improving and maintaining standards.</p>	One (filled)	Bi-Monthly	<p>Six voting members:</p> <ul style="list-style-type: none">Faculty of Arts Health and Safety CoordinatorMin. 1 Fine ArtsMin. 1 from a Department with a laboratoryOne Faculty memberOne Nasa staff memberOne grad student, or undergrad as alternate	Already filled