

TD Insurance Meloche Monnex (TDIMM) Award for Outstanding Graduate Student Community Service

The purpose of this award is to recognize outstanding graduate student service. The terms of reference and criteria for adjudication of this scholarship are determined in consultation with TDIMM. One award valued at \$500 may be conferred annually. Funding for this award has been donated for a five-year term ending in 2026.

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

All current graduate students at the University of Alberta are eligible.

Adjudication Criteria

The TD Insurance Meloche Monnex (TDIMM) Award for Outstanding Graduate Student Community Service is adjudicated on the basis of three (3) criteria:

- a. Leadership in community service
- b. Contribution to service at the University, and
- c. Contribution to service in the greater Edmonton and Alberta community.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nomination.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support that address how the nominee meets the criteria
 - o Both letters must be from organisations with whom the nominee volunteers
- b. A condensed CV outlining the significance and duration of service activities undertaken during the nominee's current degree program. Maximum four (4) pages
- c. Enrollment Verification Document. This can be obtained from Bear Tracks
- d. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: TD Insurance Meloche Monnex (TDIMM) Award for Outstanding Graduate Student Community Service

Background

The purpose of this award is to recognize outstanding graduate student service.

Please explain how the nominee demonstrates:

a. Leadership in community service

b. Contribution to service at the University

c. Contribution to service in the greater Edmonton and Alberta community

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Graduate Student Teaching Assistant Awards

The purpose of these awards is to recognize Graduate Teaching Assistants (GTAs) who are especially skillful and dedicated teachers at the University of Alberta. Only GTA appointments held for University of Alberta courses during a graduate student's current academic program (as a graduate student of the University of Alberta) will be considered. Seven awards valued at \$500 each may be conferred annually. These awards are funded by the Graduate Student Support Fund (GSSF).

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

All current graduate students, who have held a Graduate Teaching Assistant appointment at any point during their current degree program, are eligible (eg. a PhD student currently in their 4th year, who held a GTA appointment during their 2nd year, can apply in the current year for their previous work).

Adjudication Criteria

The Graduate Student Teaching Assistant Awards are adjudicated on the basis of three (3) criteria:

- a. Quality of teaching evaluations;
- b. Effort to build a constructive rapport with students; and
- c. Evidence of dedication to teaching and students.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nominated.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support that address how you, the nominee, meet the criteria
 - One of the letters must be written by a student taught by the nominee
 - One of the letters must be written by the supervising Course Instructor and/or Lab Supervisor
- b. Copies of Teaching Evaluation Summaries
 - In the event evaluations from the department are not available, a letter from the department confirming the teaching activities and, where possible, any evaluations of the student as a Principal Instructor must be provided.

- c. A condensed CV that includes Teaching Assistant activities undertaken during the nominee's current degree program. Maximum four (4) pages
- d. Enrollment Verification Document. This can be obtained from Bear Tracks.
- e. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Graduate Student Teaching Assistant Award

Background

The purpose of these awards is to recognize Graduate Teaching Assistants (GTAs) who are especially skillful and dedicated teachers at the University of Alberta.

Please explain how the nominee demonstrates:

a. An effort to build a constructive rapport with students

b. Dedication to teaching and students

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Graduate Student Service Award

The purpose of these awards is to recognize the endeavours of GSA members (either working individually or with a University student group) in service to other members of the University and/or wider community. Only the activities undertaken during a GSA member's current program will be considered. Four (4) Graduate Student Service Awards valued at \$1,000 each may be conferred annually. These awards are funded by the Graduate Student Support Fund.

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

All current graduate students at the University of Alberta are eligible.

Adjudication Criteria

The Graduate Student Service will be adjudicated on the basis of three (3) criteria:

- a. duration, length, and breadth of community service and/or outreach activities;
- b. leadership in community involvement;
- c. and significance/impact of community work and/or leadership in non-academic community engagement.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nomination.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support from the organisation with whom you, the nominee, volunteers that address how you meet the criteria
 - o Both letters must focus on nominee's participation, effort, and impact
- b. A condensed CV that includes teaching, research, and service activities undertaken during the nominee's current degree program. Maximum four (4) pages
- c. Enrollment Verification Document. This can be obtained from Bear Tracks
- d. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Graduate Student Service Award

Background

The purpose of these awards is to recognize the endeavours of GSA members (either working individually or with a University student group) in service to other members of the University and/or wider community. Only the activities undertaken during a GSA member's current program will be considered.

The letter must state the nominee's duration, length, and breadth of community service and/or outreach activities.

Additionally, please explain how the nominee demonstrates:

a. leadership in community involvement

b. significance/impact of community work and/or leadership in non-academic community engagement.

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Graduate Student Supervisor Awards

The purpose of these awards is to recognize those faculty members who excel in the supervision of graduate students. The nominee must be the current supervisor of a current graduate student(s).

While holding a Tri-Council grant is not a requirement for this award, one or more Certificate(s) of Distinction may be conferred annually to a supervisor in each of the Tri-Council areas of the Social Sciences and Humanities (SSHRC), Natural Sciences and Engineering (NSERC), and Health Sciences (CIHR).

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

The nominee must be the current supervisor of a current graduate student

Adjudication Criteria

The Graduate Student Supervisor Awards will be adjudicated on the basis of four (4) criteria:

- a. Excellence in mentoring and supervision;
- b. Leadership amongst their peers in engaging graduate students;
- c. Contribution to graduate student professional development; and
- d. Overall commitment to the success of graduate students in their programs

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Nominees must be nominated by a graduate student under the current supervision of the nominee. Self-nominations are not accepted; group nominations are not accepted.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support from graduate students outlining how the nominee meets the criteria
- b. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Graduate Student Supervisor Awards

Background

The purpose of these awards is to recognize those faculty members who excel in the supervision of graduate students. The nominee must be the current supervisor of a current graduate student.

As a graduate student under the supervision of the nominee, please explain how the nominee demonstrates:

- a. Excellence in mentoring and supervision;

- b. Leadership amongst their peers in engaging graduate students;

- c. Contribution to graduate student professional development; and

- d. Overall commitment to the success of graduate students in their programs

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Graduate Student Group Award

The purpose of this award is to recognize the important role of GSA Graduate Student Groups in graduate student life. Only the activities of the GSA-registered Graduate Student Groups for the last twelve (12) months at the University of Alberta will be considered. One award valued at \$500 may be conferred annually. This award is funded by the Graduate Student Support Fund (GSSF).

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

Any graduate student group currently registered as a GSA group with Student Group Services is eligible for this award.

Adjudication Criteria

The GSA Graduate Student Group Award will be adjudicated on the basis of two (2) criteria:

- a. Advocacy on behalf of graduate student members; and
- b. Promotion of graduate student engagement through academic activities.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nomination.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support outlining how the nominated Group meets the criteria
- b. A description of the Group that includes an outline of the Group's activities during the last twelve months. ○ Supporting documents, such as conference programs or symposium posters (maximum four pages).
- c. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness

- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Graduate Student Group Award

Background

The purpose of this award is to recognize the important role of GSA Graduate Student Groups in graduate student life. Only the activities of the GSA-registered Graduate Student Groups for the last twelve (12) months at the University of Alberta will be considered.

Please explain how the nominee demonstrates:

a. Advocacy on behalf of graduate student members

b. Promotion of graduate student engagement through academic activities

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

International Graduate Student Award

The purpose of this award is to recognize graduate students who have come from another country to the University of Alberta, and who exemplify excellence in contribution to the University of Alberta and the community in teaching, research, and service. One award valued at \$500 may be conferred annually. This award is funded by the Graduate Student Support Fund (GSSF).

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

All current international graduate students at the University of Alberta are eligible.

Adjudication Criteria

The International Graduate Student Award will be adjudicated on the basis of three (3) criteria:

- a. Excellence in teaching;
- b. Contribution to research; and
- c. Leadership in University and community involvement

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nomination.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support that address how you, the nominee, meet the criteria
 - o One of the letters must be written by the nominee's graduate studies supervisor
 - o One of the letters must be from an organisation with whom the nominee volunteers
- b. A condensed CV that includes teaching, research, and service activities undertaken during the nominee's current degree program. Maximum four (4) pages
- c. A copy of the nominee's Canadian study permit
- d. Enrollment Verification Document. This can be obtained from Bear Tracks
- e. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: International Graduate Student Award

Background

The purpose of this award is to recognize graduate students who have come from another country to the University of Alberta, and who exemplify excellence in contribution to the University of Alberta and the community in teaching, research, and service.

Please explain how the nominee demonstrates:

a. Excellence in teaching

b. Contribution to research

c. Leadership in University and community involvement

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Principal Instructor Teaching Awards

The purpose of these awards is to recognize graduate student instructors who are especially skillful and dedicated teachers. Any graduate student Principal Instructor at the University of Alberta is eligible for these awards. Only University of Alberta courses that were taught as a Principal Instructor during a graduate student's current academic program (as a graduate student of the University of Alberta) will be considered. Three awards valued at \$1000 each may be conferred annually. These awards are funded by the Graduate Student Support Fund (GSSF).

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

All current graduate students, who have held a Principal Instructor teaching role at any point during their current degree program, are eligible (eg. a PhD student currently in their 4th year, who taught as a Principal Instructor during their 2nd year, can apply in the current year for their previous work).

Adjudication Criteria

The Graduate Student Principal Instructor Teaching Awards are adjudicated on the basis of three (3) criteria:

- a. Quality of teaching evaluations;
- b. Effort to build a constructive rapport with students; and
- c. Evidence of dedication to teaching and students.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nominated.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support that address how you, the nominee, meet the criteria
 - o At least one of the letters must be written by a student taught by the nominee
- b. Copies of Teaching Evaluation Summaries
 - o In the event evaluations from the department are not available, a letter from the department confirming the teaching activities and, where possible, any evaluations of the student as a Principal Instructor must be provided.

- c. A condensed CV that includes Principal Instructor activities undertaken during the nominee's current degree program. Maximum four (4) pages
- d. Enrollment Verification Document. This can be obtained from Bear Tracks.
- e. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Principal Instructor Teaching Award

Background

The purpose of these awards is to recognize graduate student instructors who are especially skillful and dedicated teachers.

Please explain how the nominee demonstrates:

a. An effort to build a constructive rapport with students

b. Dedication to teaching and students

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Graduate Student Research Assistant Awards

The purpose of these awards is to recognize graduate students who have demonstrated innovation, versatility, and value as Graduate Research Assistants (GRAs) at the University of Alberta. Only GRA appointments held during a GSA member's current academic program will be considered. Seven awards valued at \$500 each may be conferred annually. These awards are funded by the Graduate Student Support Fund (GSSF).

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

All current graduate students, who have held a Graduate Research Assistant appointment at any point during their current degree program, are eligible (eg. a PhD student currently in their 4th year, who held a GRA appointment during their 2nd year, can apply in the current year for their previous work). Graduate Research Assistant Fellowship (GRAF) are not eligible for this award.

Adjudication Criteria

The Graduate Student Research Assistant Awards are adjudicated on the basis of three (3) criteria:

- a. excellence of contribution to the conducted research;
- b. leadership in innovation and versatility within research; and
- c. overall contribution to the University research community.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nominated.

A completed nomination package must include ONLY the following components and no others:

- a. One signed letter of support written by your research supervisor that addresses how you, the nominee, meet the adjudication criteria. A template is available to you.
- b. A copy of your Graduate Research Assistant (GRA) contract/appointment letter.
- c. A condensed CV that includes research assistant activities undertaken during your current degree program. Maximum four (4) pages.
- d. Enrollment Verification Document. This can be obtained from Bear Tracks
- e. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Graduate Student Research Assistant Award

Background

The purpose of these awards is to recognize graduate students who have demonstrated innovation, versatility, and value as Graduate Research Assistants (GRAs) at the University of Alberta. Only GRA appointments held during a GSA member's current academic program will be considered.

As the nominee's research supervisor, please explain how the nominee demonstrates:

a. excellence of contribution to the conducted research

b. leadership in innovation and versatility within research

c. an overall contribution to the University research community

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Non-Academic Staff Awards

The purpose of this award is to recognize a member of the Non-Academic Staff Association (NASA) of the University of Alberta for their exceptional performance and/or service to graduate students. One or more Certificate(s) of Distinction may be conferred annually.

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

Any member of NASA is eligible for this award. The nominee must have been a member of NASA when their contribution was made.

Adjudication Criteria

The Non-Academic Staff Award will be adjudicated on the basis of two (2) criteria:

- a. Excellence in support of graduate student teaching and/or research leadership in collaboration with graduate students; and
- b. Overall commitment to the success of graduate students in their programs.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Nominees must be nominated by a graduate student. Self-nominations are not accepted; group nominations are not accepted.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support from graduate students outlining how the nominee meets the criteria
- b. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness

- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Non-Academic Staff Awards

Background

The purpose of this award is to recognize a member of the Non-Academic Staff Association (NASA) of the University of Alberta for their exceptional performance and/or service to graduate students. One or more Certificate(s) of Distinction may be conferred annually.

Please explain how the nominee demonstrates:

a. Excellence in support of graduate student teaching and/or research leadership in collaboration with graduate students

b. Overall commitment to the success of graduate students in their programs.

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Academic Staff Awards

The purpose of this award is to recognize a member of the Association of Academic Staff, University of Alberta (AASUA) whose work with and for graduate students has been of exceptionally high quality. One or more Certificate(s) of Distinction may be conferred annually.

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

Any member of AASUA is eligible for this award. The nominee must have been a member of AASUA when their contribution was made.

Adjudication Criteria

The Academic Staff Award will be adjudicated on the basis of three (3) criteria:

- a. excellence in support of graduate student teaching and/or research;
- b. contribution to graduate student professional development; and
- c. overall commitment to the success of graduate students in their programs.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Nominees must be nominated by a fellow graduate student. Self-nominations are not accepted; group nominations are not accepted.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support from graduate students outlining how the nominee meets the criteria
- b. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness

- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Academic Staff Award

Background

The purpose of this award is to recognize a member of the Association of Academic Staff, University of Alberta (AASUA) whose work with and for graduate students has been of exceptionally high quality. One or more Certificate(s) of Distinction may be conferred annually.

Please explain how the nominee demonstrates:

a. excellence in support of graduate student teaching and/or research

b. contribution to graduate student professional development

c. overall commitment to the success of graduate students in their programs

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Martha Piper Awards

The Martha Piper Awards were established in 1997 to commemorate the significant contribution Dr. Martha Piper made to the research community at the University of Alberta. The purpose of these awards is to recognize research communication excellence at the graduate level. Only research communication activities undertaken during a graduate student's current academic program (as a graduate student of the University of Alberta) will be considered. Three awards valued at \$500 each may be conferred annually. These awards are funded by the Graduate Student Support Fund (GSSF).

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

All current graduate students at the University of Alberta are eligible.

Adjudication Criteria

The Martha Piper Awards are adjudicated on the basis of four (4) criteria:

- a. Quality of research or creative activity
- b. Conference participation record (exhibition, performance, or equivalent) during current program
- c. Publication record (or record of original artistic works produced, ie plays, compositions) during current program; and
- d. Overall contribution to the University of Alberta research or creative community.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nominated.

A completed nomination package must include ONLY the following components and no others:

- a. One signed letter of support from your graduate studies supervisor that describes how you, the nominee, meet the criteria for this award. A template is available to you.
- b. A condensed CV that includes a list of publications, scholarly or creative activity, conference presentations (or equivalent) undertaken during the nominee's current academic program, and all awards received. Maximum four (4) pages.
- c. Enrollment Verification Document. This can be obtained from Bear Tracks.
- d. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Martha Piper Award

Background

The purpose of these awards is to recognize research communication excellence at the graduate level.

As the nominee's graduate studies supervisor, please explain how the nominee demonstrates:

- a. Quality of research or creative activity

- b. Conference participation record (exhibition, performance, or equivalent) during current program

- c. Publication record (or record of original artistic works produced, ie plays, compositions) during current program

- d. Overall contribution to the University of Alberta research or creative community

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Graduate Student Rising Star Awards

The purpose of these awards is to recognize graduate students who show exceptional promise at the outset of their program. These graduate students will have the ability to serve as role models to fellow graduate students through their vision, determination, and academic contributions. Three awards valued at \$500 each may be conferred annually. These awards are funded by the Graduate Student Support Fund (GSSF).

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

Nominees must be graduate students in the first year or year and a half of their graduate program at the University of Alberta.

Adjudication Criteria

The Graduate Student Rising Star Awards will be adjudicated on the basis of four (4) criteria:

- a. Excellence in teaching and scholarly or creative activities;
- b. Leadership in teaching and research;
- c. Overall contribution to the University community; and
- d. Quality as a graduate student role model

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Self nominated.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support that address how the nominee meets the criteria
 - One of the letters must be written by the nominee's graduate studies supervisor
 - One of the letters must be written by a fellow graduate student and must describe the nominee's abilities and qualities as a graduate student role model
- b. A condensed CV outlining the significance and duration of service activities undertaken during the nominee's current degree program. Maximum four (4) pages
- c. Enrollment Verification Document. This can be obtained from Bear Tracks.
- d. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Graduate Student Rising Star Awards

Background

The purpose of these awards is to recognize graduate students who show exceptional promise at the outset of their program. These graduate students will have the ability to serve as role models to fellow graduate students through their vision, determination, and academic contributions.

Nominees must be graduate students in the first year or year and a half of their graduate program at the University of Alberta.

Please explain how the nominee demonstrates:

a. Excellence in teaching and scholarly or creative activities

b. Leadership in teaching and research

c. Overall contribution to the University community

d. Quality as a graduate student role model

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature

Graduate Student Spirit Awards

The purpose of this award is to recognize graduate students who go above and beyond to create a positive graduate experience for their peers. Two awards valued at \$750 may be conferred annually.

GSA Policy: GSA Recognition Awards and Adjudication Criteria

O.POL.1 General

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

Eligibility

All current graduate students at the University of Alberta are eligible to be nominated.

Adjudication Criteria

The GSA Graduate Student Spirit Award will be adjudicated on the basis of three (3) criteria:

- a. commitment to a collegial atmosphere through peer connection;
- b. leadership in creating a positive experience or environment for others; and
- c. evidence of meaningful support for their peers.

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

Nomination Requirements

Nominees must be nominated by a fellow graduate student. Self-nominations are not accepted; group nominations are not accepted.

A completed nomination package must include ONLY the following components and no others:

- a. Three (3) signed letters of support that address how the nominee meets the criteria
 - o Two (2) letters must be written by fellow graduate students
 - o One (1) letter written by any individual affiliated with the University of Alberta
- b. A condensed CV that includes activities undertaken during the nominee's current degree program. Maximum four (4) pages
- c. Enrollment Verification Document. This can be obtained from Bear Tracks.
- d. Any additional questions posed on the online application must be fully completed

Incomplete Nomination Packages

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

Policy and Procedure

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

Letter of Support Template: Graduate Student Spirit Award

Background

The purpose of this award is to recognize graduate students who go above and beyond to create a positive graduate experience for their peers.

Please explain how the nominee demonstrates:

a. commitment to a collegial atmosphere through peer connection

b. leadership in creating a positive experience or environment for others

c. meaningful support for their peers

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

Name

Position

UofA Department or Name of Organization

Date

Signature