

## **International Graduate Student Award**

The purpose of this award is to recognize graduate students who have come from another country to the University of Alberta, and who exemplify excellence in contribution to the University of Alberta and the community in teaching, research, and service. One award valued at \$500 may be conferred annually. This award is funded by the Graduate Student Support Fund (GSSF).

### **GSA Policy: GSA Recognition Awards and Adjudication Criteria**

#### **O.POL.1 General**

O.POL.1.1 There is no maximum number of GSA Recognition Awards an individual can apply for each year, but they must meet the application eligibility requirements for the award, and each award applied for must have a complete application package. GSA members can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.2 An individual can be nominated or self-nominated for the same GSA Recognition Award only once each year. The first nomination received will be the one adjudicated.

O.POL.1.3 Current Directly-Elected Officers and members of the GSA Awards Selection Committee are not eligible to be nominated or self-nominated for GSA Recognition Awards.

O.POL.1.4 An individual can receive no more than one (1) GSA Recognition Award each year.

O.POL.1.5 A GSA Graduate Student Group or individual can receive the same GSA Recognition Award no more than two (2) times.

O.POL.1.6 Any individual (excluding associate members) who was a GSA member at any time in which the GSA Recognition Awards nomination period was open is eligible for the self-nominated GSA Recognition Awards.

O.POL.1.7 Late and/or incomplete nominations and extraneous documents will not be accepted.

#### **Eligibility**

All current international graduate students at the University of Alberta are eligible.

#### **Adjudication Criteria**

The International Graduate Student Award will be adjudicated on the basis of three (3) criteria:

- a. Excellence in teaching;
- b. Contribution to research; and
- c. Leadership in University and community involvement

Each criterion will be ranked on a scale of 1-5 (5 being high) and then added to determine the total rank for the nominee.

#### **Nomination Requirements**

Self nomination.

A completed nomination package must include ONLY the following components and no others:

- a. Two signed letters of support that address how you, the nominee, meet the criteria
  - o One of the letters must be written by the nominee's graduate studies supervisor
  - o One of the letters must be from an organisation with whom the nominee volunteers
- b. A condensed CV that includes teaching, research, and service activities undertaken during the nominee's current degree program. Maximum four (4) pages
- c. A copy of the nominee's Canadian study permit
- d. Enrollment Verification Document. This can be obtained from Bear Tracks
- e. Any additional questions posed on the online application must be fully completed

#### **Incomplete Nomination Packages**

Incomplete packages will not be accepted or adjudicated. Nomination packages will be considered incomplete without any of the components listed above and will not be accepted or adjudicated.

**Policy and Procedure**

- a. Nominations will be reviewed by the GSA staff for eligibility and completeness
- b. According to its mandate, the GSA Awards Selection Committee (GSA ASC) "is responsible for selecting the recipients of the Council-approved GSA Recognition Awards" and "the GSA ASC may decide not to give out an award in a particular category if a qualified candidate is not identified" (Section O: GSA Recognition Awards, GSA Policy, GSA Standing Committees, GSA Awards and Selection Committee, Sections O.POL.5.1 and O.POL.5.2).
- c. Results of the adjudication will be sent to nominees via email.

## Letter of Support Template: International Graduate Student Award

### Background

The purpose of this award is to recognize graduate students who have come from another country to the University of Alberta, and who exemplify excellence in contribution to the University of Alberta and the community in teaching, research, and service.

Please explain how the nominee demonstrates:

a. Excellence in teaching

b. Contribution to research

c. Leadership in University and community involvement

I, the undersigned, confirm that the information provided in this letter of recommendation is accurate and reflects my honest assessment of the nominee.

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Name

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Position

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UofA Department or Name of Organization

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Date

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Signature