



2019-2020

**GSA Annual Operating and Capital Budget
&
GSA Three-Year Budget/Business Plan**

Notes:

- GSA Annual Operating and Capital Budget (2019-2020) approved by GSA Council on 25 February 2019
- GSA Three-Year Budget/Business Plan received for information by GSA Council on 25 February 2019
- Following the approval of the GSA Annual Operating and Capital Budget (2019-2020), which projected a 5% increase to the GSA Health and Dental Plan fee, GSA Council approved the fee for 2019-2020 and there was a 0% increase

The Graduate Students' Association of the University of Alberta 2019-2022 GSA Operating Budget (including Capital Budget)

2% DECREASE IN THE GSA FEE PER YEAR, 1% INCREASE IN STUDENT ENROLLMENT PER YEAR AND 2.2% INCREASE INFLATION FACTOR APPLIED TO SELECTED EXPENSES. SEE NARRATIVE FOR ADDITIONAL INFORMATION.

HIGH LEVEL SUMMARY - OPERATING AND CAPITAL BUDGET

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual
REVENUE					
GSA Fees	1,183,291	1,171,292	1,159,338	1,164,155	1,171,822
Interest Income	18,000	18,000	18,000	12,000	16,653
External Committed Funding	25,880	25,880	25,880	24,190	25,880
Revenue from Commercial Activities	40,162	40,162	40,162	40,162	40,162
Other Revenue	1,300	1,300	1,300	1,300	7,198
Total Revenue	1,268,633	1,256,634	1,244,680	1,241,807	1,261,715
EXPENSES					
Advocacy	48,848	49,558	50,276	47,269	19,494
Services Expenses	109,700	111,700	112,700	96,800	69,619
Governance	214,959	219,926	225,346	208,912	195,208
Human Resources	684,749	699,421	714,506	739,454	642,765
Office Administration and Operational Costs	32,579	35,631	31,139	28,347	27,943
Professional	58,200	58,200	58,200	65,000	41,278
Operating/Contingency Fund	20,000	20,000	20,000	25,000	3,340
Sub-total	1,169,035	1,194,436	1,212,167	1,210,782	999,647
Revenues Exceed Expenditures	99,598	62,198	32,513	31,025	262,068

The Graduate Students' Association of the University of Alberta
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Revenue

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual	
GSA Fees <i>(see below for detailed calculations)</i>	1,183,291	1,171,292	1,159,338	1,164,155	1,171,822	2% DECREASE
Interest Income						
Interest Income	18,000	18,000	18,000	12,000	16,653	NO CPI
External Committed Funding						
Funding from the Dean of Students and the Dean of FGSR	9,190	9,190	9,190	7,500	9,190	PER AGREEMENT
Funding From Studentcare	5,190	5,190	5,190	5,190	5,190	PER AGREEMENT
Funding from TDIMM	11,500	11,500	11,500	11,500	11,500	PER AGREEMENT
	25,880	25,880	25,880	24,190	25,880	
Revenue from Commercial Activities						
Chopped Leaf (in Physical Activity and Wellness (PAW) Centre) Revenue	40,162	40,162	40,162	40,162	40,162	PER AGREEMENT
Other Revenue	1,300	1,300	1,300	1,300	7,198	NO CPI
Total	1,268,633	1,256,634	1,244,680	1,241,807	1,261,715	

GSA Fees (Calculations)			
Number of full-time graduate students (estimate)	6,191	6,253	6,316
Fees (per annum per student)	162.52	159.27	156.09
	1,006,181	995,932	985,847
Number of part-time graduate students (estimate)	1,453	1,468	1,482
Fees (per annum per student)	121.89	119.45	117.07
	177,110	175,359	173,491
	1,183,291	1,171,292	1,159,338

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Advocacy

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual	
Advocacy						
Business Travel and External Relations and Advocacy	17,132	17,509	17,894	16,763	4,315	CPI
University Relations	1,140	1,165	1,190	1,115	545	CPI
Alberta Graduate Provincial Advocacy Council (ab-GPAC)	30,576	30,884	31,192	29,391	14,634	Based on Graduate Student Enrollment
Total	48,848	49,558	50,276	47,269	19,494	
ab-GPAC Estimate						
Student Numbers	7,644	7,721	7,798			
Fee Per Student	4	4	4			
Total	30,576	30,884	31,192			

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Services Expenses

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual	
Grants and Subsidies						
Academic Workshop Subsidies	9,500	9,500	9,500	9,000	5,500	PER AGREEMENT
External Grants	2,400	2,400	2,400	2,400	1,050	PER AGREEMENT
Campus Food Bank	15,000	17,000	18,000	12,000	9,000	PER AGREEMENT
	26,900	28,900	29,900	23,400	15,550	
Graduate Student Groups						
GSA Council Remuneration	14,400	14,400	14,400	11,200	11,200	NO CPI
GSA Graduate Student Group Grant	30,000	30,000	30,000	30,000	22,617	NO CPI
	44,400	44,400	44,400	41,200	33,817	
Other Expenses						
Annual Strategic Plan Initiatives	3,000	3,000	3,000	3,000	3,760	NO CPI
Engagement, Orientation, and Outreach	26,000	26,000	26,000	20,000	8,577	NO CPI
AMICCUS-C Membership	700	700	700	700	650	NO CPI
GSA Awards Night	8,700	8,700	8,700	8,500	7,265	NO CPI
	38,400	38,400	38,400	32,200	20,252	
Total	109,700	111,700	112,700	96,800	69,619	

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Governance

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual	
Directly-Elected Officers Stipends						
Directly-Elected Officers Stipends (VPs)	130,196	133,060	135,988	127,393	125,109	CPI
President Stipend	40,685	41,580	42,495	39,809	39,096	CPI
	170,881	174,640	178,483	167,202	164,205	
Directly-Elected Officers Benefits						
GSA Health and Dental Plan	2,627	2,758	2,896	2,550	2,502	5% INCREASE
U-Pass	2,295	2,370	2,700	2,220	2,158	PER AGREEMENT
	4,922	5,128	5,596	4,770	4,660	
Directly Elected Officers - Employer Contributions						
Employer CPP Contributions	7,822	8,250	8,773	7,410	7,458	INCLUDES GOVERNMENT OF CANADA CPP INCREASES
Employer EI Contributions	3,879	3,964	4,052	3,886	3,765	EI RATE DECREASED IN 2019-2020
	11,701	12,214	12,825	11,296	11,223	
Directly-Elected Officers - Other Expenses						
Insurance (<i>Director and Officer Liability Insurance</i>)	1,278	1,306	1,334	1,271	1,035	CPI
Transition/Early Call for Talent	4,955	5,064	5,175	4,848	883	CPI
Training/Development	2,500	2,555	2,611	3,051	563	CPI
Directly-Elected Officers' Expenses	2,757	2,818	2,880	2,698	564	CPI
GSA Board and Other Committee Expenses	1,472	1,504	1,537	1,440	3,154	CPI
	12,962	13,247	13,537	13,308	6,199	
GSA Council Expenses						
GSA Council Food and Other Expenses	5,783	5,910	6,040	4,680	3,490	
Election Expenses	3,490	3,567	3,645	2,436	1,081	
GSA Council Speaker Honorarium	2,220	2,220	2,220	2,220	1,850	NO CPI
Chief Returning Officer Honorarium	1,500	1,500	1,500	1,500	1,500	NO CPI
Other Honoraria	1,500	1,500	1,500	1,500	1,000	NO CPI
	14,493	14,697	14,905	12,336	8,921	
Total	214,959	219,926	225,346	208,912	195,208	

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Human Resources

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual	
Support Staff (Represented by NASA)						
Salaries	214,268	218,883	223,600	204,435	195,639	CPI
Benefits						
Benefits	16,781	17,151	17,528	15,995	15,673	PER AGREEMENT
RRSP	23,075	23,582	24,101	21,993	-	PER AGREEMENT
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	1,639	1,718	1,801	1,593	1,501	5% INCREASE ON HEALTH AND DENTAL
	41,495	42,451	43,430	39,581	17,174	
Employer Contributions						
Employer CPP Contributions	8,247	8,679	9,153	7,692	7,680	INCLUDES GOVERNMENT OF CANADA CPP INCREASES
Employer EI Contributions	3,613	3,613	3,613	3,606	3,548	EI DECREASED IN 2019-2020
	11,860	12,292	12,766	11,298	11,228	
Other						
Staff Development (\$800 per staff)	2,400	2,400	2,400	2,400	887	
Total for Support Staff Represented by NASA	270,023	276,026	282,196	257,714	224,928	
Administrative/Professional Staff						
Salaries and Merit Pay						
Salaries	306,501	313,145	319,935	356,308	326,543	CPI
Merit Pay	28,800	28,800	28,800	33,300	27,776	
	335,301	341,945	348,735	389,608	354,319	
Benefits						
Benefits	22,116	22,603	23,100	25,867	25,197	PER AGREEMENT
RRSP	30,410	31,079	31,762	35,566	15,748	PER AGREEMENT
GSA Health and Dental Plan and GSAP (Graduate Student Assistance Program)	2,186	2,291	2,401	2,655	2,502	5% INCREASE ON HEALTH AND DENTAL
	54,712	55,973	57,263	64,088	43,447	
Employer Contributions						
Employer CPP Contributions	10,241	10,772	11,369	12,182	11,709	INCLUDES GOVERNMENT OF CANADA CPP INCREASES
Employer EI Contributions	4,501	4,518	4,536	5,711	5,461	EI DECREASED IN 2019-2020
	14,742	15,290	15,905	17,893	17,170	
Total for Administrative/Professional Staff	404,755	413,208	421,903	471,589	414,936	
Other HR Expenses						
Office Recognition	1,000	1,022	1,044	1,220	458	CPI
Professional Expense Allowance	6,638	6,784	6,933	6,495	418	CPI
Workers' Compensation	2,183	2,231	2,280	2,136	1,947	CPI
Parking	150	150	150	300	78	
	9,971	10,187	10,407	10,151	2,901	
Total	684,749	699,421	714,506	739,454	642,765	

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Office Administration and Operational Costs

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual	
Capital Items (per evergreening plan)	6,850	9,600	4,800	-	4,250	PER EVERGREENING PLAN
Information Technology Service Agreement	6,000	6,000	6,000	6,000	6,000	PER AGREEMENT
Telephone & Cable	3,100	3,168	3,238	4,330	3,107	CPI
Office Supplies and Maintenance	5,000	5,110	5,222	6,509	2,245	CPI
Computer Software	3,173	3,243	3,314	3,105	4,983	CPI
Payroll and Banking Service Charges	1,770	1,809	1,849	1,732	1,351	CPI
Photocopier Lease and Meter	6,000	6,000	6,000	6,000	5,472	PER AGREEMENT
General Liability Insurance (Office)	686	701	716	671	535	CPI
Total	32,579	35,631	31,139	28,347	27,943	

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Professional

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual
Financial Auditing	12,200	12,200	12,200	12,200	11,588
Consultants	10,000	10,000	10,000	14,800	700
Investment Advisor	14,000	14,000	14,000	12,000	12,490
Legal Fees - General	22,000	22,000	22,000	26,000	16,500
Total	58,200	58,200	58,200	65,000	41,278

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Operating/Contingency Fund

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual	
Operating/Contingency Fund	20,000	20,000	20,000	25,000	3,340	NO CPI
Total	20,000	20,000	20,000	25,000	3,340	

The Graduate Students' Association of the University of Alberta

2019-2022 Restricted and Other Funding Budget

Restricted and Other Funding - Expenses

	2019-2020 Budget for Approval	2020-2021 Budget	2021-2022 Budget	2018-2019 Budget	2017-2018 Actual	
Fundraised Activity						
GSA Planner	9,500	9,500	9,500	11,000	10,113	
Graduate Student Support Fund (GSSF) Projects (Restricted Revenue)						
GSA Graduate Student Recognition Awards	18,000	18,000	18,000	18,000	18,000	PER MOS WITH THE UNIVERSITY FOR 2018-2020
GSA Child Care Grants	334,720	302,720	302,720	254,720	274,000	PER MOS WITH THE UNIVERSITY FOR 2018-2020
GSA Emergency Bursaries	188,280	170,280	170,280	143,280	126,095	PER MOS WITH THE UNIVERSITY FOR 2018-2020
GSA Academic Travel Grants	523,000	473,000	473,000	398,000	405,336	PER MOS WITH THE UNIVERSITY FOR 2018-2020
	1,064,000	964,000	964,000	814,000	823,431	
Other Restricted Funding						
CISR Fees Collected - \$1.00 per student goes to the radio station's operations	15,288	15,442	15,596	14,700	15,063	Based on graduate student enrolment
GSAP (Graduate Student Assistance Program) Fees Collected	68,680	69,366	70,060	68,000	76,194	Based on graduate student enrolment
Health Plan Revenue	1,667,407	1,750,777	1,838,316	1,588,007	1,455,371	5% INCREASE *
Dental Plan Revenue	1,246,248	1,308,560	1,373,988	1,186,903	1,087,667	5% INCREASE *
	2,997,623	3,144,146	3,297,961	2,857,610	2,634,295	
	4,071,123	4,117,646	4,271,461	3,682,610	3,467,839	

* estimated increase - the actual fee rate is determined by GSA Council at a separate meeting.