

GSA Council Meeting CONSOLIDATED AGENDA
Monday, 18 June 2018 at 6:00 pm
2-100 University Hall, Van Vliet Complex

The GSA acknowledges that the University of Alberta is situated on Treaty Six territory and Métis homelands.

Substantive material is sent to all GSA Council members at least one week prior to the date of the meeting to give members abundant time to review (in accordance with the Standing Orders of Council). Any additional substantive material received after this mailing will be emailed as soon as possible.

Reports from committees, Directly-Elected Officers, and management are emailed the Friday before a Monday meeting so that the content is as current as possible.

Speaker Joshuha Connauton in the Chair

A pizza dinner will be served at 5:15 pm.

OPEN SESSION

Attached Numbered Pages

1. Roll Call
2. Approval of the 18 June 2018 Agenda
3. Approval of the Minutes from the 14 May 2018 GSA Council Meeting
Attachment:
 - i. Minutes from the 14 May 2018 GSA Council Meeting **3.0 - 3.5**
4. Changes in GSA Council Membership
 - i. Introduction of New Councillors (*If you are new to GSA Council, please let us know it is your first meeting*)
 - ii. Farewell to Departing Councillors (*If this is your last GSA Council meeting, or if your last Council meeting is approaching, please let us know*)

Councillor Announcements

5. Councillor Announcements

Presentation:

6. Campus Safety and Security
Beth Richardson (Vice-President Labour) will present the item and introduce the guests.

Guest: Philip Stack (Associate Vice-President of Risk Management Services) and James Allen (Associate Vice-President of Operations and Maintenance)

Attachments:

- i. Campus and Facilities Safety and Security Working Group Terms of Reference **6.1 - 6.3**
- ii. Campuses & Facilities Safety & Security System Framework (Draft) **6.4**
- iii. Campuses and Facilities Safety and Security Working Group Guiding Principles and Definitions **6.5 - 6.6**

Action Items:

7. Proposed Changes to GSA Bylaw and Policy and Introduction of GSA Bylaw and Policy on Collective

Prepared by C Thomas, L Hareuther and J Tanguay for GSA Council 18 June 2018

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Bargaining

Beth Richardson (Vice-President Labour) will present the item.

Attachments:

- i. Outline of Issue 7.0
- ii. Proposed Changes to GSA Bylaw and Policy and Introduction of GSA Bylaw and Policy on Collective Bargaining: Double Column 7.1 - 7.10

8. Proposed Changes to GSA Bylaw and Policy, GSA Bylaw, Section B: Membership
Beth Richardson (Vice-President Labour) will present the item.

Attachments:

- i. Outline of Issue 8.0
- ii. Proposed Changes to GSA Bylaw and Policy, GSA Bylaw, Section B: Membership: Double Column 8.1

9. Proposed Changes to GSA Bylaw and Policy, GSA Policy, Section P: GSA Grants, Awards, and Bursaries
Beth Richardson (Vice-President Labour) will present the item.

Attachments:

- i. Outline of Issue 9.0 - 9.1

Elections, Appointments, Special Business, Updates

10. GSA Council Elections
Kenzie Gordon (GSA Nominating Committee Vice-Chair) will present the item

Chief Returning Officer (CRO), Deputy Returning Officer (DRO), Speaker, and Deputy Speaker

Attachment:

- i. Nominees for CRO and Deputy Speaker 10.0 - 10.7

GSA Standing Committees

a. GSA Appeals and Complaints Board (3 vacancies)

Attachments:

- i. Nominees for the GSA Appeals and Complaints Board (3 vacancies) 10.8 - 10.10

b. GSA Board (1 vacancy)

Attachment:

- i. Nominees for the GSA Board (1 vacancy) 10.11 - 10.13

c. GSA Board and GSA Nominating Committee (1 vacancy)

Attachment:

- i. Nominees for the GSA Board and GSA Nominating Committee (1 vacancy) 10.14 - 10.16

d. GSA Governance Committee (1 vacancy)

Attachment:

- i. Nominees for the GSA Governance Committee (1 vacancy) 10.17 - 10.19

For Discussion:

11. GSA Board Strategic Work Plan – 2018-2019
Beth Richardson (Vice-President Labour) will present the item.

Reports

12. President (**Sasha van der Klein, President**)
i. President's Report 12.0 - 12.2

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|------------|--|-------------|
| ii. | GSA Board | 12.3 |
| iii. | GSA Budget and Finance Committee (no meetings this reporting period, next meeting scheduled for 20 June 2018) | |
| iv. | GSA Governance Committee | 12.4 |
| 13. | Vice-President Academic (Masoud Aliramezani, Vice-President Academic) | |
| i. | Vice-President Academic's Report | 13.0 - 13.1 |
| 14. | Vice-President External (Zhihong Pan, Vice-President External) | |
| i. | Vice-President External's Report | 14.0 - 14.1 |
| ii. | GSA Awards Selection Committee | 14.2 |
| 15. | Vice-President Labour (Beth Richardson, Vice-President Labour) | |
| i. | Vice-President Labour's Report | 15.0 - 15.1 |
| ii. | GSA Negotiating Committee (no meetings this reporting period) | |
| iii. | GSA Labour Relations Committee (no meetings this reporting period) | |
| 16. | Vice-President Student Services (Fahed Elian, Vice-President Student Services) | |
| i. | Vice-President Student Services' Report | 16.0 - 16.1 |
| 17. | Senator (Ahsan Ahmed, Senator) | |
| i. | Senator's Report (no written report at this time) | |
| 18. | Speaker (Joshua Connauton, Speaker) | |
| i. | Speaker's Report (no written report at this time) | |
| 19. | Chief Returning Officer (Darcy Bemister, Chief Returning Officer) | |
| i. | Chief Returning Officer's Report (no written report at this time) | |
| 20. | GSA Nominating Committee (Kenzie Gordon, GSA Nominating Committee Vice-Chair) | |
| i. | GSA Nominating Committee Report | 20.0 - 20.1 |
| 21. | GSA Elections and Referenda Committee (Leigh Spanner, GSA Elections and Referenda Committee Chair) | |
| i. | GSA Elections and Referenda Committee Report (no meetings this reporting period) | |
| 22. | GSA Management (Courtney Thomas, Executive Director) | |
| i. | Executive Director's Report | 22.0 - 22.4 |

Question Period

23. Written Questions **(none at this time)**

24. Oral Questions

Adjournment

GSA Council Meeting MINUTES
Monday, 14 May 2018 at 6:00 pm
2-100 University Hall, Van Vliet Complex

IN ATTENDANCE:

| | | | |
|--|--|---|---|
| Sasha van der Klein (President) | Karl Roesner (Cell Biology) | Kunjal Pundeer (Internetworking) | Ty Kim (Paediatrics) |
| Zhihong Pan (VP External) | Ananthan Santhanakrishnan (Chemical & Materials Engineering) | Stephen Hunter (Kinesiology, Sport, & Rec) | Anisa Viveiros (Pharmacology) |
| Beth Richardson (VP Labour) | Michael Armstrong (Chemistry) | Jiaao Yu (Lab Med & Pathology) | Hamdah Al Nebaihi (Pharmacy and Pharmaceutical Sciences) |
| Fahed Elian (VP Student Services) | Pedro Mateo (Civil & Environmental Engineering) | Tabatha Plesuk (Library & Info Studies) | Mattia Sorgon (Philosophy) |
| Michele DuVal (Deputy Returning Officer) | Craig St. Jean (Communication Sciences & Disorders) | Michelle Michelle (Math & Statistical Sciences) | Kyle Foster (Physics) |
| Mahmud Rashedul Amin (Councillor-at-Large) | Dylan Ashley (Computing Science) | Milad Nazarahari (Mechanical Engineering) | Yilun Wu (Physiology) |
| Natalie Liang (Councillor-at-Large) | Julie Piche (Dentistry) | Geoff Casey (Medical Genetics) | William Service (Psychology) |
| Dasha Smirnow (Councillor-at-Large) | Alison Thomas (Earth & Atmospheric Sciences) | Brendan Todd (Medical Microbiology & Immunology) | Emily Maplethorpe (Public Health) |
| Andrew Woodman (Councillor-at-Large) | Zixuan Song (East Asian Studies) | Melissa Silva (Medicine) | Melody Everest (Religious Studies) |
| Hongbing Fan (AFNS) | Golam Kibria Chowdhury (Electrical and Computer Engineering) | Shahnaz Shahtoosi (Modern Languages and Cultural Studies) | Ryan Stanfield (Renewable Resources) |
| Megan Paranich (Anthropology) | Nicole Jamison (Elementary Education) | Hailey Pineau (Neuroscience) | Yilong Luo (Resource Economics & Environmental Sociology) |
| Brianna Greenwood (Biochemistry) | Miriam Mabrouk (English & Film Studies) | Sadie Deschenes (Nursing) | Robert Piazza (Secondary Education) |
| Ashmita De (Biomedical Engineering) | Jonathan Lai (Human Ecology) | Jaclyn Hutchinson (Occupational Therapy) | Jon Mora (Surgery) |
| Rongrong Zhang (Business PhD) | Kenzie Gordon (Humanities Computing) | Braden Chow (Oncology) | |

Acting Speaker Roy Coulthard in the Chair.

The meeting was called to order at 6:00 pm.

Roll Call**1. Roll Call of Council Members in Attendance****Approval of Agenda****2. Approval of the 14 May 2018 Consolidated Agenda**

Members had before them the 14 May 2018 Consolidated Agenda, which had been previously distributed on 11 May 2018. S van der Klein **MOVED**; K Gordon **SECONDED**.

Motion **PASSED** unanimously.

Approval of Minutes**3. Minutes from the 16 April 2018 GSA Council meeting**

Members had before them the 16 April 2018 GSA Council Minutes, which had been previously distributed on 4 May 2018. K Gordon **MOVED**; D Ashley **SECONDED**.

Motion **PASSED**. One Abstention.

Changes in GSA Council Membership**4. Changes in GSA Council Membership****i. Introduction of New Councillors:**

This was the first meeting for a number of Councillors: A Viveiros (Pharmacology), N Liang (Councillor-at-Large), M Sorgon (Philosophy), MR Amin (Councillor-at-Large), M Paranich (Anthropology), S Shahtoosi (Modern Languages and Cultural Studies).

Councillor Announcements**5. Councillor Announcements**

J Lai drew attention to the Thinking Qualitatively Workshop featuring Thinking Participatively Research Conference organized by the International Institute for Qualitative Methodology from 18-22 June 2018. He also highlighted the Qualitative Connections lunches every last Wednesday of the month from 12 PM to 1 PM in ECHA. More information about these can be found [here](#) and [here](#).

Presentation**6. Student Services: Office of the Dean of Students**

Sasha van der Klein (GSA President) presented the item and introduced the guest, André Costopoulos (Vice-Provost and Dean of Students). S van der Klein reminded GSA Council that, at the March meeting, they received a questionnaire from the Office of the Dean of Students about student services that raised many questions and she noted that, in light of this, the Dean of Students had offered to attend GSA Council to answer questions about the survey and the services provided by his office.

A Costopoulos gave a brief background and explained that most of the services provided by the Office of the Dean of Students were funded through Mandatory Non-Instructional Fees (MNIFs). He specified that MNIFs provided about 7 million of their 12-13 million dollar budget and that the remaining costs were covered by a cost-recovery model. He explained that the Office of the Dean of Students would like feedback to determine what services they needed to provide by virtue of the fact that students have paid MNIFs and what services could be provided in addition to that (through a combination of cost-recovery and philanthropy) and he noted some areas that could not be funded through cost recovery, such as the Sexual Assault Centre, Counselling, and Social Services. He added that there must be a line drawn between what the Office of the Dean of Students was responsible with providing at no cost to students, and what could be provided through cost-recovery and that his office would like to hear from students, faculty, and staff to help guide these priorities.

GSA Council members asked a series of questions concerning, among other issues, the difficulty of filling out the survey that was previously presented to them, the lack of detail as to how submissions would be used, and the lack of awareness about services (A Costopoulos responded that these were difficult decisions that they had to make and that it made sense that the services would be difficult to rank; he also noted that the survey was only one of the tools used in this process and he acknowledged that there was a discrepancy between the survey ranking of certain services and the actual use of said services; he explained that the idea was not to cut services but that costs to provide those services were increasing so adjustments needed to be made); the suggestion that the Sexual Assault Centre should not be subject to ranking (A Costopoulos asserted that the Sexual Assault Center would never be offered on a cost-recovery model); the survey results and that they could be used to justify cutting services (A Costopoulos responded that the Office of the Dean of Students wished to use the cost-recovery model as little as possible and only in areas where it was legitimate); whether or not fees from undergraduate and graduate students were allocated differently (A Costopoulos explained that fees were all lumped together but that his office tried to be aware of how their services were used by the different student demographics); criteria they would use to make their decisions (A Costopoulos stated that their first priority was their ethical duty to students and what should students receive by virtue of paying MNIFs); further explanation of the discrepancies between use and priorities (A Costopoulos explained that they needed to consider what people responded on the survey as well as the usage of services, as there was often a difference between discourse and actions; he noted that their intention was not to rank these services in a spreadsheet and simply cut those rated the lowest and emphasized that the survey was only a guide to make decisions); disabled students or sexual assault survivors feeling marginalized by having their resources decided on by others (A Costopoulos acknowledged that this was a messaging problem they would fix in future and the University had ethical commitments to minority groups that must be upheld); solicitation of funding outside the University (A Costopoulos explained their biggest source of funding outside student fees was the government and they regularly advocated to the government to continue funding; he also noted that the

Office of the Dean of Students had small revenues generated through SUB Pharmacy and philanthropy efforts). A Costopoulos stated that the survey results would be compiled over the summer with results available in the fall.

Action Items:

7. Proposed Changes to GSA Bylaw and Policy and Introduction of GSA Bylaw and Policy on Collective Bargaining

Sasha van der Klein (GSA President) presented the item.

MOTION BEFORE GSA COUNCIL: That GSA Council, on the recommendation of the GSA Governance Committee and the GSA Board, **APPROVE** the proposed changes to GSA Bylaw and Policy and the introduction of GSA Bylaw and Policy on Collective Bargaining, as shown in the attached double column document and effective upon the second reading by GSA Council in the case of GSA Bylaw and the approval of GSA Council in the case of GSA Policy.

S van der Klein (GSA President) outlined that the introduction of Bill 7 in 2017 required the GSA to create bylaw and policy on collective bargaining as the GSA was now recognized as a “trade union.” She summarized some of the major changes contained in the proposal, including revisions to the current mandate and membership of the GSA Labour Relations Committee (GSA LRC) including a new provision noting that members of the GSA LRC would need to be academically-employed graduate students at the time of their election on the GSA LRC and that no more than one member from a given department could serve on the GSA LRC. She highlighted other changes including the renaming of the GSA Negotiating Committee to the GSA Negotiating Team (GSA NT) and the appointment of GSA NT members by the GSA LRC.

GSA Council members brought forward several questions including, but not limited to: whether the Graduate Student Support Fund (GSSF) which was currently negotiated during collective bargaining would still be negotiated at this time, given that the GSSF applied to all graduate students and not just those students that are academically-employed (it was noted that the proposed changes to GSA Bylaw and Policy indicated that the GSA VP Labour (GSA VPL), in consultation with the GSA VP Student Services, would negotiate the GSSF moving forward); how the GSA VPL would split their workload given that they represent academically-employed graduate students and all graduate students simultaneously (it was noted that in practice many cases involved both academic and labour issues, and that the GSA VPL would remain the main point of contact for graduate students with issues, including those that do not have a contract under the GSA Graduate Assistantship Collective Agreement); how the new bylaw and policy would affect the current collective bargaining process (if the proposed changes were approved one major change would be that academically-employed graduate students could not be asked to ratify the next collective agreement until after September 15); how the collection of union dues would work in practice given that graduate students move in and out of employment between semesters (it was noted that while a provision had been proposed to allow for the collection of union dues, as per the proposed bylaw and policy, any collection of these as additional fees would require approval from academically-employed graduate students and that the GSA was not currently planning to pursue the collection of union dues); why September 15 was listed as the earliest date for the ratification vote for a collective agreement to take place and whether this delay would have an impact on graduate student payment (this was to ensure there would be enough time to receive the contact list of current academically-employed graduate students from the University for the fall term and if a new collective agreement was not in place for September 1, graduate students would still be paid for their work under the current collective agreement, as the current agreement remained in effect until a new agreement was concluded); the process by which the GSA LRC would select the GSA NT members (the proposed bylaw and policy did not outline a process as it would be up to the GSA LRC to determine the composition of the GSA NT for each round of bargaining); would the GSA LRC members receive training (it was confirmed that they would receive training); and if the GSA lawyers had reviewed the proposed bylaw and policy (the GSA lawyers had reviewed the proposed changes).

MOTION: That GSA Council, on the recommendation of the GSA Governance Committee and the GSA Board, **APPROVE** the proposed changes to GSA Bylaw and Policy and the introduction of GSA Bylaw and Policy on Collective Bargaining, as shown in the attached double column document and effective upon the second reading by GSA Council in the case of GSA Bylaw and the approval of GSA Council in the case of GSA Policy. S van der Klein **MOVED**. B Richardson **SECONDED**.

Motion **PASSED** unanimously

8. Proposed Changes to GSA Bylaw and Policy, GSA Bylaw, Section B: Membership

Sasha van der Klein (GSA President) presented the item.

MOTION BEFORE GSA COUNCIL: That GSA Council, on the recommendation of the GSA Governance Committee and the GSA Board, **APPROVE** the proposed changes to GSA Bylaw and Policy, GSA Bylaw, Section B: Membership, as shown in the attached double column document and effective upon the second reading by GSA Council.

S van der Klein (GSA President) outlined that postgraduate medical education (PGME) trainees were classified as graduate students in the University calendar but that they were not admitted to the Faculty of Graduate Studies and Research (FGSR) and were therefore not classified as pursuing a graduate program. She noted that PGME trainees were able to pay the GSA membership fee for the sole purpose of having access to the U-Pass and this proposed change clarified that.

GSA Council members brought forward questions including but not limited to: whether PGME trainees had access to the GSA Health and Dental Plan if they paid the GSA membership fee (PGME students were unable to access any additional GSA services apart from the U-Pass) and whether PGME trainees who were also working on a PhD were classified as graduate students and GSA members (it was confirmed that if a PGME trainee was also registered in a graduate program they would be a GSA member and would receive all member benefits).

MOTION: That GSA Council, on the recommendation of the GSA Governance Committee and the GSA Board, **APPROVE** the proposed changes to GSA Bylaw and Policy, GSA Bylaw, Section B: Membership, as shown in the attached double column document and effective upon the second reading by GSA Council. S van der Klein **MOVED**. F Elian **SECONDED**.

Motion **PASSED** unanimously

Elections

9. GSA Council Elections

i. GSA Councillor-at-Large (1 vacancy)

K Gordon presented the item and introduced the nominee, who was given the opportunity to address GSA Council by responding to a question provided in advance. K Gordon asked the following question of the candidate and the candidate was given 45 seconds to respond: "Please tell us why you would like to serve as a Councillor-at-Large."

Nominees for GSA Councillor-at-Large:
 Marc Waddingham (Biological Sciences)
 Rory Waisman (Business PhD)
 Melissa Woghiren (Computer Science)

ii. GSA Senator (1 vacancy)

K Gordon presented the item and introduced the nominee, who chose not to address GSA Council.

Nominee for GSA Senator:
 Ahsan Ahmed (Civil and Environmental Engineering)

Reports

10. President

i. President's Report:

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted. In addition S van der Klein stated that she was excited to work with GSA Council and her newly elected team in the upcoming year, and that her team were in the process of developing their Board Strategic Work Plan (SWP). She noted that the GSA Board SWP would be discussed at the June GSA Council meeting.

GSA Council members brought forward the following questions: whether the current work of the Edmonton Transit System (ETS) to redesign the entire bus network would work to address the transit issues that graduate students living at Michener Park experience (S van der Klein noted that she recently had a series of meetings regarding Michener Park and that they were continuing to actively support graduate students who live there and had encouraged all graduate students through the GSA newsletter to provide their feedback on the bus network redesign) and whether S van der Klein had any changes planned for the direction of ab-GPAC, as she had been elected as the Chair of the organization (S van der Klein responded that ab-GPAC was hosting a board retreat in the upcoming months at which ab-GPAC directors would be working to develop their strategic work plan, and that the importance of making a strong case to advocate for graduate students and convey graduate student issues across all parties during the future provincial election would be a focus).

ii. GSA Board Report

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted.

iii. GSA Budget and Finance Committee Report

No meetings this reporting period.

iv. GSA Governance Committee

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted.

11. Vice-President Academic

i. Vice-President Academic's Report:

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted.

12. Vice-President External

i. Vice-President External's Report

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted. In addition Z Pan stated that the housing for students who parent project was scheduling focus groups between May and August. He noted that more information about how to participate could be found in the GSA newsletter and encouraged student parents to participate in this project.

ii. GSA Awards Selection Committee Report

No meetings this reporting period.

13. Vice-President Labour

i. Vice-President Labour's Report

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted.

ii. GSA Negotiating Committee Report

No meetings this reporting period.

iii. GSA Labour Relations Committee Report

No meetings this reporting period.

14. Vice-President Student Services

i. Vice-President Student Services' Report

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted. In addition F Elian encouraged GSA Council members to participate in the ETS survey for the bus network redesign, given that this project would change bus routes across the city. He also noted that while attending a recent U-Pass Administration Committee meeting, it was communicated that graduate students would often try to pick-up their U-Pass before they were fully registered in their courses, and he emphasized that graduate students must be registered before they could receive their U-Pass.

15. Senator

i. Senator's Report

No written report at this time.

16. Speaker

i. Speaker's Report

No written report at this time.

17. Chief Returning Officer

i. Chief Returning Officer's Report

No written report at this time.

18. GSA Nominating Committee

i. **GSA Nominating Committee Report**

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted. In addition K Gordon stated that there were a number of important vacancies on the GSA Governance Committee, the GSA Appeals and Complaints Board, and on the GSA Nominating Committee (GSA NoC) and GSA Board (joint position). She also noted that the GSA NoC was advertising for the positions of GSA Speaker, Deputy Speaker, Chief Returning Officer, and Deputy Returning Officer until the end of May.

19. GSA Elections and Referenda Committee

i. **GSA Elections and Referenda Committee Report**

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted. In addition Y Wu stated that the GSA Elections and Referenda Committee (GSA ERC), following a series of meetings, would be proposing changes to the GSA Bylaw and Policy on Elections and Referenda, mostly regarding the inclusion of candidates' campaign platforms on the GSA website, creating a formal complaint form, prohibiting campaigning using moderated mailing lists/mass emails and running as members of a slate, as well as not making attendance at the GSA General Election forum mandatory. He indicated that the GSA ERC was developing a formal proposal and that this proposal would be brought forward to an upcoming GSA Council meeting.

20. GSA Management

i. **Executive Director's Report**

Members had before them a written report, which had been previously distributed on 11 May 2018. The report stood as submitted. In addition C Thomas stated that the GSA office was preparing for the upcoming audit and that the auditors would be in the office the first week of June. She noted that they would be hosting budget 101 sessions in advance of the audit coming forward to GSA Council in July, and encouraged GSA Councillors to contact her if they wanted any other 101 sessions scheduled.

Question Period

21. Written Questions

None at this time.

22. Oral Questions

None at this time.

Adjournment

The meeting was adjourned at 7:19 pm.

Campuses and Facilities Safety and Security Working Group

Terms Of Reference

1. Background

In recent months, the university has received and responded to an increasing number of reports and incidents associated with safety and security on our campuses and within certain university buildings. The incidents include thefts and break-ins, assaults and unaffiliated persons loitering or taking drugs in university buildings. Our university community has raised concerns regarding these occurrences and has asked the university to further investigate and take appropriate actions.

2. Purpose

The purpose of the Campuses and Facilities Safety and Security Working Group (CFSS) is to undertake a comprehensive review of safety and security across university campuses and within university facilities to develop a report with short and long-term (5 plus year) strategies for addressing the issues. The review will consider such things as electronic monitoring and building access, safety and security education, response processes, and Crime Prevention through Environmental Design (CPTED).

3. Working Group Mandate

In fulfilling its purpose the CFSS will:

1. Examine existing physical infrastructure systems and processes, including building access technologies, monitoring systems, university community safety and security education and awareness and community linkages and supports.
2. Collect safety and security data across buildings and campuses to understand the nature and trends of safety and security incidents.
3. Obtain feedback from stakeholders regarding concerns and issues around building safety and security.
4. Assess level of understanding by students and staff regarding processes to obtain emergency assistance from first responders and emergency services.
5. Review current building security systems (i.e. card access, alarms and cameras) to assess how and where these systems are being used and how the university may be able to better leverage these technologies to enhance safety and security.
6. Assess best practices in building security systems for large scale universities.
7. Assess UAPS staffing levels and training processes as compared to similar sized and geographically located institutions.
8. Recommend tools and processes to educate the university community on personal safety and security best practices.

9. Identify change management strategies to achieve an enhanced safety and security culture.
10. Recommend how to best deploy technologies/tools, supports and resources (dollars and people) for a safer community.
11. Prepare and submit to the Vice Presidents (Finance & Administration) and (Facilities & Operations) a comprehensive safety and security plan that will identify issues, trends, safety, security and equipment gaps and outline short and long-term recommendations and resource requirements including both infrastructure and personnel.

4. Working Group Composition

The Working Group shall consist of the following members:

Co-Chairs

James Allen, AVP (Operations and Maintenance)

Rob Munro, Acting AVP (Risk Management Services)

Members

Andrew Leitch, Director ERM Programs

Beth Richardson, GSA VP Labour Representative, Graduate Students' Association

Elizabeth Johannson, NASA Representative

Emma Ripka, VP Operations & Finance, SU

Jillian Pearse, CPHR, Representative Human Resource

Neil Purkess, University of Alberta Protective Services

Randa Kachkar, Ancillary Services

Rob Frank, Facilities Services Manager

Rob Pawliuk, Associate Director Operations

Rob Washburn, Dean of Students

Rose Yu, Representative Faculties

Sharon Murphy, Associate University Librarian for Public Services

Representative AASUA (TBC)

Representative Post Doc Association (TBC)

Resource Members

As required.

Standing members may send alternates to the meetings.

5. Working Group Meetings

The working group will be scheduled to meet on a bi-weekly basis.

6. Reporting

The draft report will be submitted to the Vice Presidents (Finance & Administration) and (Facilities & Operations) by September 28, 2018 followed by a six week consultation. The outcomes from the working group will be reported to the President's Executive Committee (Operational), GFC and the Board Safety Health and Environment Committee (BSHEC). The Vice Presidents' will determine the format to report to these respective committees.

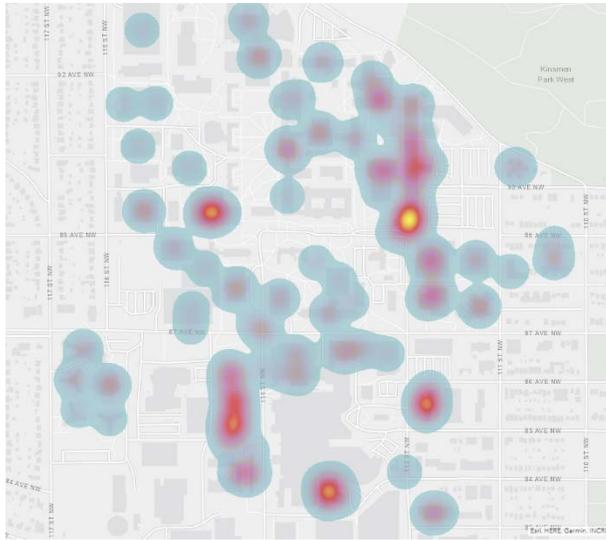
7. Administrative Assistance

The Office of Risk Management Services will provide the required administrative assistance to the working group.

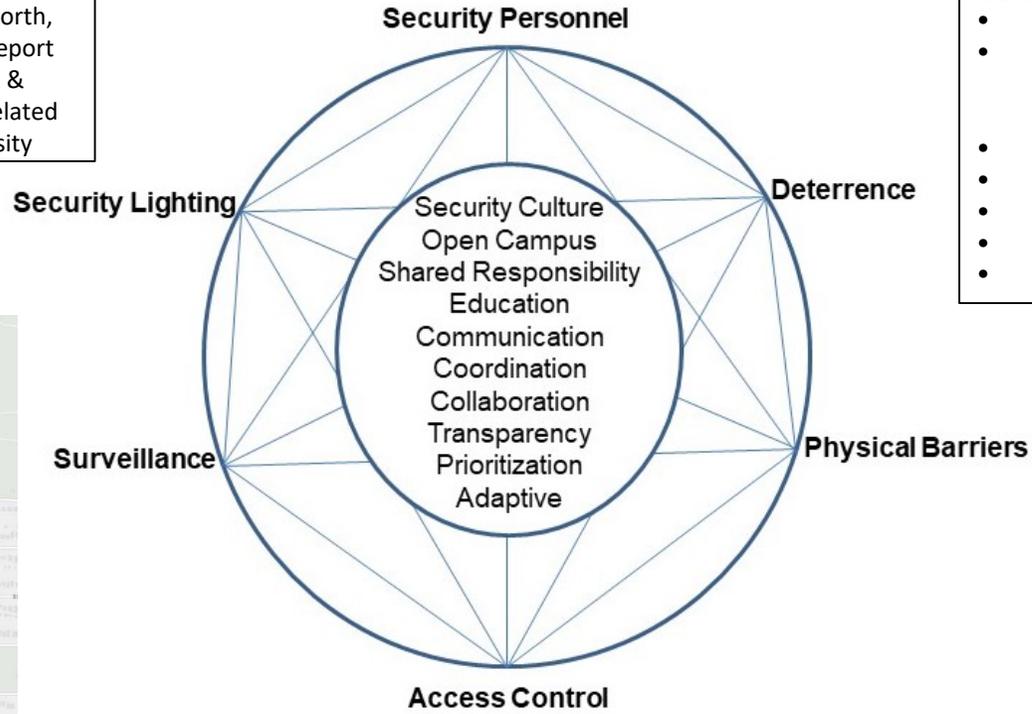
Campuses & Facilities Safety & Security System Framework (Draft)

Problem Statement: The CFSS is to undertake a comprehensive review of safety & security across university campuses (North, South, CSJ, Augustana, Enterprise Square) to develop a report with short & long term strategies to address the issues & concerns of thefts, break-ins, assaults, or drug / alcohol related incidents & unaffiliated / suspicious persons on University property.

Our Current System



- The majority of violent, property, and disorder incidents occur on North Campus.
- Robbery, weapons complaints, break and enter & theft appear to be increasing.
- Unaffiliated / Suspicious persons make up a significant proportion of the calls for service.
- Locations connected to LRT or that are accessible or open late tend to have higher incident rates.
- Based on recent high profile incidents, faculty, students & staff in high incident areas feel less safe.

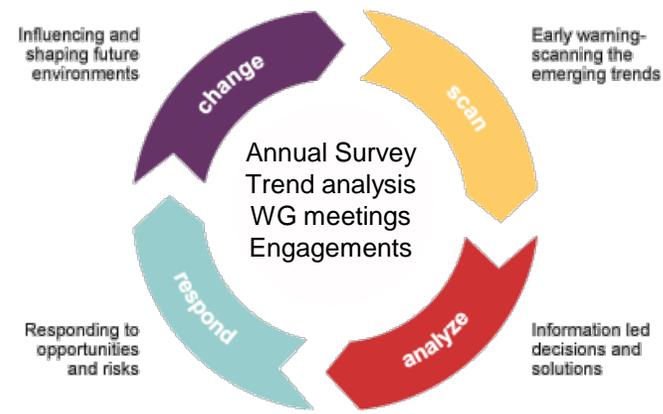


- Outcomes:**
- Improved confidence by students, faculty & staff in safety & security.
 - The CFSS WG will continue to measure, assess & adapt adopted recommendations / actions to ensure safety & security measures evolve as required.
 - Improved mitigation of high risk incidents & areas
 - Improved deterrence of intruders & unwanted behaviours
 - Improved detection / monitoring of incidents / trends & reporting
 - Improved triggering of appropriate incident response(s)
 - Improved understanding / practice of policies & accountabilities

Our Desired / Future System

- Short term (within 1 year of report)**
1. There is a clear understanding of perceived security & actual risks.
 2. There is a clear understanding of what constitutes an open campus for the University of Alberta.
 3. On-going campus community education efforts are improving & resulting in a greater buy in, & accountability by all for security on campus
 4. Funding models / sources for security & safety measures have been reviewed.
 5. Appropriate resource level for UAPS has been determined & actions have been initiated to reach those levels.
 6. High risk areas have enhanced physical safety & security measures in place & interim security personnel are in place (if required)
 7. A comprehensive action plan has been developed to achieve the adopted safety & security recommendations.

- Long term (Beyond 1 year of report)**
1. UAPPOL policies & procedures reviewed & in place to support the action plan.
 2. Improved coordination with partner agencies/organizations.
 3. Implementation of action plan.



Campuses and Facilities Safety And Security Working Group

Guiding Principles and Definitions

Background

The purpose of the Campuses and Facilities Safety and Security Working Group (CFSS) is to undertake a comprehensive review of safety and security across university campuses and within university facilities to develop a report with short and long-term (5 plus year) strategies for addressing the issues. The review will consider such things as electronic monitoring and building access, safety and security education, response processes, and Crime Prevention through Environmental Design (CPTED).

The working group will undertake its work and develop its recommendations based on the following principles.

Principles

- **Culture:** The university is committed to building a culture where everyone understands their roles and responsibilities in creating a safe and secure campus and everyone actively fulfills their responsibilities.
- **Education:** The university will provide education to enhance the community's understanding of safety practices, policies, procedures, supports and our joint responsibilities in maintaining safe and secure campuses.
- **Communication:** The university is committed to ongoing communication regarding safety and security issues and the actions being taken to address the community's concerns
- **Coordination and Flexibility:** A coordinated and flexible approach will be taken in identifying and implementing the strategies and actions in achieving the desired outcomes
- **Collaboration:** The university will collaborate with the university community and external agencies (EPS, AHS, NGOs) in developing and implementing its strategies and actions
- **Transparency:** The university is committed to transparency in the process, information sharing and the ongoing actions to be taken to enhance safety and security across our campuses.
- **Shared Responsibility:** All members of the university community acknowledge that maintaining a safe and secure campus is a shared responsibility including being aware of safety practices, following those practices and reporting incidents/suspicious activities.
- **Personal Responsibility:** All members of the university community acknowledge their personal responsibility in taking the necessary steps to manage their personal safety and what actions to take if faced with an unsafe condition.

- **Open Campus:** The university is committed to maintaining an open campus but must balance this against safety and security practices and procedures that may be required in certain instances to meet the safety and security needs of our community and campuses.
- **Prioritization:** Strategies and actions will be prioritized based on an integrated data driven approach, an assessment of risk and the resources available to the university.
- **Adaptive:** The progress on the strategies and actions will be regularly assessed and adapted to ensure safety and security measures evolve as required. This cycle will have active feedback loops, bi-annual check-ins and an annual survey to hear from institutional groups as well as measure effectiveness of the strategies.

Security Elements:

- Security Personnel
- Access Control
- Surveillance
- Security lighting
- Physical Barriers
- Deterrence

Definitions

Open Campus

An open campus is one to which members of the public have an expressed or implied invitation to access.

At the University of Alberta, this includes outdoor spaces as well as most buildings and numerous specific facilities, including athletic facilities, museums and galleries, an observatory, libraries, retail and restaurant spaces, performance and lecture spaces and meeting rooms.

Unaffiliated Persons

A person who has no affiliation and no legitimate purpose to be on university property.

Suspicious Persons/Activity

A person exhibiting concerning behaviour as perceived by a reasonable person. This may include being in an unauthorized area. It is based upon behaviour and not characteristics of the person.

Outline of Issue

Proposed Changes to GSA Bylaw and Policy and Introduction of GSA Bylaw and Policy on Collective Bargaining

Suggested Motion for GSA Council:

That GSA Council, on the recommendation of the GSA Governance Committee and the GSA Board, **APPROVE** the proposed changes to GSA Bylaw and Policy and the introduction of GSA Bylaw and Policy on Collective Bargaining, as shown in the attached double column document and effective upon approval by GSA Council.

NOTE 1: The proposed changes apply to Section A: Authority, GSA Bylaw, Authority; Section D: GSA Officers, GSA Bylaw, GSA Officers and GSA Policy, GSA Officer Portfolio; and Section F: GSA Standing Committees, GSA Bylaw and Policy, GSA Standing Committees. This document also introduces the new Section Q: Collective Bargaining, GSA Bylaw, Collective Bargaining and GSA Policy, GSA Standing Committees, GSA Labour Relations Committee, and GSA Policy, GSA Negotiating Team.

NOTE 2: This is the second reading of proposed changes to GSA Bylaw and first and only reading of proposed changes to GSA Policy. The first reading of proposed changes to GSA Bylaw was approved at the May GSA Council meeting.

Background:

With the introduction of Bill 7, the GSA is required to comply with the *Labour Relations Code*. Under the *Labour Relation Code*, the GSA is now recognized as a “trade union” and the “bargaining agent” for academically-employed graduate students (Graduate Teaching Assistants, Graduate Research Assistants, and Graduate Research Assistant Fellowships).

In order to comply with the *Labour Relations Code*, GSA Bylaw and Policy need to be amended to include a section on collective bargaining and to amend various sections to clearly indicate that the GSA acts in the interests of academically-employed graduate students in their role as a trade union. The amended GSA Bylaw and Policy are required to be submitted for approval by the Labour Relations Board before 1 July 2018.

The proposed changes to GSA Bylaw and Policy and introduction of GSA Bylaw and Policy on collective bargaining have been reviewed by the GSA’s lawyers. This proposal has also been reviewed by the legal counsel of the Labour Relations Board and they do not foresee any concerns with the Labour Relations Board’s approval of the amended GSA Bylaw and Policy as drafted.

The GSA Governance Committee reviewed and recommended the proposal to GSA Council at its 20 April 2018 meeting. The GSA Board discussed and reviewed the proposal at its meeting of 18 April 2018 and made their own motion to recommend the proposal to GSA Council at their 2 May 2018 meeting.

Jurisdiction:

Section F: Standing Committees, GSA Policy, Standing Committees, Section F.POL.3.2.a

“The GSAB is the senior administrative authority of the GSA as delegated to it by GSA Council.”

Section F: Standing Committees, GSA Policy, Standing Committees, Section F.POL.4.2.a

The GSA GC will “advise GSA Council on GSA Bylaw, matters of GSA Policy not in the purview of any other GSA Standing Committee, or other governing issues and provide a report on recommended changes at the next scheduled GSA Council meeting.”

Section A: Authority, GSA Bylaw, Authority, Section A.BYL.1.2

“These Bylaws constitute bylaws for the purpose of Section 95(2) of the Post-Secondary Learning Act, and may be amended by two (2) two-thirds majority votes of GSA Council held on seven (7) calendar days’ notice of motion and no less than one (1) week apart.”

| Proposed Changes to GSA Bylaw and Policy and Introduction of GSA Bylaw and Policy on Collective Bargaining | |
|---|-------------------------------|
| Current GSA Bylaw and Policy (<i>deletions noted by a strikethrough</i>) and Proposed Changes (<i>additions underlined</i>) | Rationale/Background |
| Section A: Authority | <i>No change.</i> |
| GSA Bylaw: Authority | <i>No change.</i> |
| A.BYL.1 General | <i>No change.</i> |
| A.BYL.1.1 – A.BYL.1.3.b ... | <i>No change.</i> |
| A.BYL.1.4 For the purpose of activities related to collective bargaining, the GSA must also comply with the relevant sections of the <i>Labour Relations Code</i> . | <i>To comply with Bill 7.</i> |
| A.BYL.2 – A.BYL.3.2 ... | <i>No change.</i> |
| Section D: GSA Officers | <i>No change.</i> |
| GSA Bylaw: GSA Officers | |
| D.BYL.1 – D.BYL.2.2.c ... | <i>No change.</i> |
| D.BYL.2.2.d The VPL is responsible for labour-related matters concerning <u>academically-employed graduate students (including collective bargaining)</u> and other issues as assigned. | <i>Editorial.</i> |
| D.BYL.2.2.e – D.BYL.3.3.f ... | <i>No change.</i> |
| GSA Policy: GSA Officer Portfolios | <i>No change.</i> |
| D.POL.4.1 – D.POL.4.12 ... | <i>No change.</i> |
| D.POL.4.9 – D.POL.4.12 ... | <i>No change.</i> |
| D. POL.5 President | <i>No change.</i> |

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| D.POL.5.1 Duties | <i>No change.</i> |
| D.POL.5.1.a As President and CEO of the GSA, The President has overall responsibility for ensuring the long-term effectiveness of the GSA at all levels, and serves as a signatory of all major contracts and agreements. | <i>Editorial.</i> |
| D.POL.5.1.b – D.POL.5.1.d ... | <i>No change.</i> |
| D.POL.5.1.e The President leads development of a strategic work plan for the GSA, and works in concert with the Vice-Presidents, Labour (VPL) to craft the GSA's bargaining position and to strategize concerning tuition and other crucial, "big ticket" and maintains involvement in all major issues facing related to graduate students. | <i>Editorial and to reflect current practice.</i> |
| D.POL.5.1.f – D.POL.5.3.a ... | <i>No change.</i> |
| D.POL.6 Vice-President Academic | <i>No change.</i> |
| D.POL.6.1 – D.POL.6.1.e ... | <i>No change.</i> |
| D.POL.6.2 Committees | <i>No change.</i> |
| D.POL.6.2.a The VPA is a member of the GSA Negotiating Committee (GSA NC) (as Vice Chair). | <i>Removal of the GSA Negotiating Committee to facilitate the creation of a negotiating team.</i> |
| D.POL.6.2.b – D.POL.6.2.c.xv D.POL.6.2.a – D.POL.6.2.b.xiv ... | <i>Renumbering.</i> |
| D.POL.6.3 – D.POL.6.3.a ... | <i>No change.</i> |
| D.POL.7 Vice-President External | <i>No change.</i> |
| D.POL.7.1 – D.POL.7.1.d ... | <i>No change.</i> |
| D.POL.7.2 Committees | <i>No change</i> |
| D.POL.7.2.a ... | <i>No change.</i> |
| D.POL.7.2.b The VPE is a member of the GSA LRC (as Vice Chair). | <i>Removal of the VPE as Vice-Chair and member of the GSA LRC, as the GSA LRC will now be composed of academically-employed graduate students and the Vice-Chair will be elected from amongst the members.</i> |

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| D.POL.7.2.c – D.POL.7.2.c.vi D.POL.7.2.b – D.POL.7.2.b.vi ... | <i>Renumbering.</i> |
| D.POL.7.3 – D.POL.7.3.b ... | <i>No change.</i> |
| D.POL.8 Vice-President Labour | <i>No change.</i> |
| D.POL.8.1 Duties | <i>No change.</i> |
| D.POL.8.1.a The VPL is the chief negotiator of the Collective Agreement (CA) with the University covering all <u>academically-employed graduate students</u> assistantships . | <i>Clarification to align with Bill 7 language.</i> |
| D.POL.8.1.b The VPL also negotiates other matters with the University related to <u>academically-employed graduate students</u> , assistantships and <u>including</u> issues regarding interpretation of the CA. | <i>Editorial and clarification to align with Bill 7 language.</i> |
| D.POL.8.1.c The VPL receives and seeks resolution of complaints and concerns <u>advises academically-employed graduate students and answers questions from them related to compliance with and interpretation of the CA, from graduate students as well as works towards informal resolution of disputes where appropriate about assistantship matters, working in concert with the ED (or delegate) and other offices as required.</u> | <i>Editorial and to reflect current practice.</i> |
| D.POL.8.1.d The VPL seeks resolution of grievances in accordance with the process outlined in the CA, in consultation with the GSA Labour Relations Committee (GSA LRC) and the ED (or delegate) as needed. | <i>To comply with Bill 7.</i> |
| D.POL.8.1.d D.POL.8.1.e ... | <i>Renumbering</i> |
| D.POL.8.1.e D.POL.8.1.f The VPL <u>collaborates with</u> may be assigned by the GSA LRC President to take on specific labour-related projects (eg reviewing departmental graduate studies policies for CA compliance to ensure compliance with the CA and other efforts with respect to education and compliance with the CA). | <i>Removal of specific examples of projects allows for the VPL and the GSA LRC to engage with a broader array of issues.</i> |
| D.POL.8.1.g The VPL, in consultation with the VPSS, negotiates the Graduate Student Assistance Program (GSAP) and the Graduate Student Support Fund (GSSF) with the University. | <i>To articulate the role of the VPL in negotiating services that benefits all graduate students.</i> |
| D.POL.8.1.f – D.POL.8.1.g D.POL.8.1.h – D.POL.8.1.i ... | <i>Renumbering.</i> |

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| D.POL.8.2 Committees | <i>No change.</i> |
| D.POL.8.2.a The VPL chairs the GSA Labour Relations Committee (GSA LRC) and the GSA NC and leads the <u>GSA Negotiating Team</u> . | <i>Editorial based on previously proposed change and note that the VPL leads the GSA Negotiating Team.</i> |
| D.POL.8.2.b – D.POL.8.3.a ... | <i>No change.</i> |
| D.POL.8.3.b Previous experience on the GSA LRC or <u>with collective bargaining the GSA NC would be</u> is both desirable and advantageous. | <i>Editorial and removal of reference to the GSA Negotiating Committee.</i> |
| D.POL.9 Vice-President Student Services | <i>No change.</i> |
| D.POL.9.1 Duties | <i>No change.</i> |
| D.POL.9.1.a Assists the VPL in negotiations of the GSAP and the GSSF with the <u>University</u> . | <i>Clarify that, in negotiations for services offered to all graduate students, the VPL will work with the VPSS.</i> |
| D.POL.9.1.a – D.POL.9.1.j <u>D.POL.9.1.b – D.POL.9.1.k</u> | <i>Renumbering.</i> |
| D.POL.9.2 – D.POL.12.4.a | <i>No change.</i> |
| Section F: GSA Standing Committees | <i>No change.</i> |
| GSA Bylaw: GSA Standing Committees | <i>No change.</i> |
| F.BYL.1 General | <i>No change.</i> |
| F.BYL.1.1 GSA Council may delegate its powers to GSA Standing Committees through committee mandates. GSA Standing Committees must report regularly back to GSA Council on the proper exercise of their delegated powers. | <i>Moved to new F.BYL.1.2 below.</i> |
| F.BYL.1.2 GSA Standing Committees will report regularly to GSA Council on the <u>proper exercise of their delegated powers</u> . The GSA LRC will report to GSA Council for information. | <i>Moved from old F.BYL.1.1.</i> |
| F.BYL.1.2 – F.BYL.1.3.d <u>F.BYL.1.3 – F.BYL.1.4.d ...</u> | <i>Renumbering</i> |
| F.BYL.1.3.e <u>GSA Negotiating Committee</u> | <i>Removal of the GSA Negotiating Committee and the creation of a bargaining team to comply with the Labour Relations Code.</i> |

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| F.BYL.1.3.f F.BYL.1.4.e GSA Labour Relations Committee LRC | <i>Editorial.</i> |
| F.BYL.1.3.g – F.BYL.1.4.a F.BYL.1.4.g – F.BYL.1.5.a | <i>Renumbering.</i> |
| GSA Policy: GSA Standing Committees | <i>No change.</i> |
| F.POL.2 – F.POL.5 ... | <i>No change.</i> |
| F.POL.6 GSA Negotiating Committee | <i>Removal of the GSA Negotiating Committee and the creation of a bargaining team to comply with the Labour Relations Code.</i> |
| F.POL.6.1 Composition | <i>See above rationale.</i> |
| F.POL.6.1.a The VPL as Chair. | <i>See above rationale.</i> |
| F.POL.6.1.b The Vice President Academic as Vice Chair. | <i>See above rationale.</i> |
| F.POL.6.1.c At least two (2) but no more than three (3) additional graduate student members named by the GSAB as voting members. In naming these graduate student members, the GSAB may consult with the GSA Nominating Committee (GSA NoC). | <i>See above rationale.</i> |
| F.POL.6.1.d The ED (or delegate) as a non-voting member. | <i>See above rationale.</i> |
| F.POL.6.2 Mandate | <i>See above rationale.</i> |
| F.POL.6.2.a The GSA NC will review the Collective Agreement (CA) between the GSA and the University of Alberta for clarity of language and meaning, and will identify areas where interpretation or clarification is required. | <i>See above rationale.</i> |
| F.POL.6.2.b The GSA NC will prepare the Opening Position to be taken to the CA negotiations between the GSA and the University of Alberta. | <i>See above rationale.</i> |
| F.POL.6.2.c The GSA NC will report to the GSAB, the GSA Labour Relations Committee (GSA LRC), GSA Council and the GSA membership on the negotiation process and changes to the CA. | <i>See above rationale.</i> |
| F.POL.6.2.d The GSA NC will present the Opening Position to the University Administration Negotiating Team by the date set within the CA. | <i>See above rationale.</i> |
| F.POL.6.2.e The GSA NC will negotiate the CA, including salary, benefits, policy, and regulations governing graduate student assistantships. | <i>See above rationale.</i> |

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| F.POL.6.2.f The GSA NC will finalize the CA with the University. | <i>See above rationale.</i> |
| F.POL.6.2.g The GSA NC will submit the final CA reached during negotiations to the next meeting of GSA Council for ratification. | <i>See above rationale.</i> |
| F.POL.6.3 Meetings | <i>See above rationale.</i> |
| F.POL.6.3.a Quorum is three (3) voting members including either the Chair or Vice-Chair. | <i>See above rationale.</i> |
| F.POL.7 F.POL.6 GSA Awards Selection Committee | <i>Renumbering.</i> |
| F.POL.8 F.POL.7 GSA Labour Relations Committee | <i>Renumbering.</i> |
| <u>See Section Q: Collective Bargaining, GSA Policy, GSA Standing Committees, GSA Labour Relations Committee.</u> | <i>Move to Section Q: Collective Bargaining.</i> |
| F.POL.8.1 Composition | <i>See above rationale.</i> |
| F.POL.8.1.a The VPL as Chair. | <i>See above rationale.</i> |
| F.POL.8.1.b The Vice-President External (VPE) as Vice-Chair. | <i>See above rationale.</i> |
| F.POL.8.1.c A minimum of four (4) and up to eight (8) graduate student members, elected by GSA Council, as voting members. The GSA LRC Chair, in consultation with the GSA LRC Vice-Chair and the Chair of the GSA NoC, can decide to increase the number of graduate student members on the GSA LRC. | <i>See above rationale.</i> |
| F.POL.8.2 Mandate | <i>See above rationale.</i> |
| F.POL.8.2.a Advise the VPL and the GSA NC with respect to the development of the Opening Position for CA negotiations and other issues related to negotiations as requested by the VPL. | <i>See above rationale.</i> |
| F.POL.8.2.b Advise the VPL as requested with respect to educating graduate students on the CA. | <i>See above rationale.</i> |
| F.POL.8.3 Meetings | <i>See above rationale.</i> |
| F.POL.8.3.a Quorum is four (4) voting members including either the Chair or Vice-Chair. | <i>See above rationale.</i> |

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| <u>F.POL.9 – F.POL.12 F.POL.8 – F.POL.11 ...</u> | <i>Renumbering.</i> |
| <u>Section Q: Collective Bargaining</u> | <i>Creation of a stand alone section on collective bargaining to accord with the provisions of Bill 7.</i> |
| <u>GSA Bylaw: Collective Bargaining</u> | <i>See above rationale.</i> |
| <u>Q.BYL.1 General</u> | |
| <u>Q.BYL.1.1 As per the <i>Post-Secondary Learning Act</i>, section 95(2)(f.1), the GSA will act upon the wishes of academically-employed graduate students in collective bargaining.</u> | <i>See above rationale.</i> |
| <u>Q.BYL.1.2 In preparation for collective bargaining, the Vice-President Labour (VPL) will hold consultation sessions with academically-employed graduate students to solicit feedback on priorities to consider in the development of a bargaining mandate.</u> | <i>See above rationale.</i> |
| <u>Q.BYL.1.3 Academically-employed graduate students will vote electronically on a proposed bargaining mandate as drafted by the GSA Labour Relations Committee (GSA LRC). The vote will be decided by a simple majority of those who voted.</u> | <i>See above rationale.</i> |
| <u>Q.BYL.2 Ratification Vote</u> | <i>See above rationale.</i> |
| <u>Q.BYL.2.1 Academically-employed graduate students will vote electronically on the provisions of any negotiated collective agreement. The vote will be decided by a simple majority of those who voted.</u> | <i>See above rationale.</i> |
| <u>Q.BYL.2.2 Given that the majority of graduate students are not employed under the Collective Agreement in the Spring or Summer terms, a ratification vote will not occur between April 30 and September 15. If a settlement is negotiated after April 30, the ratification vote will be postponed until after September 15. The voting period will last at least forty-eight (48) hours and no more than five (5) days.</u> | <i>See above rationale.</i> |
| <u>Q.BYL.3 Strike Vote</u> | <i>See above rationale.</i> |
| <u>Q.BYL.3.1 Academically-employed graduate students falling within the definition of section 76(5)(a) of the <i>Labour Relations Code</i> will vote electronically on any strike action, subject to Labour Relations Board approval of the voting process. The vote will be decided by a simple majority of those who voted.</u> | <i>Language proposed by the Alberta Labour Relations Board.</i> |

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| <u>Q.BYL.4 Union Dues</u> | <i>See above rationale.</i> |
| <u>Q.BYL.4.1 The GSA may collect union dues from academically-employed graduate students (distinct from the GSA membership fee) in an amount approved via electronic vote of academically-employed graduate students. The vote will be decided by a simple majority of those who voted.</u> | <i>See above rationale.</i> |
| <u>Q.BYL.4.2 Any changes to union dues must be approved as per the process outlined above in Section Q.BYL.4.1.</u> | <i>See above rationale.</i> |
| <u>Q.BYL.5 Reporting to Academically-Employed Graduate Students</u> | <i>See above rationale.</i> |
| <u>Q.BYL.5.1 Academically-employed graduate students will receive reports electronically on the progress of bargaining.</u> | <i>See above rationale.</i> |
| <u>GSA Policy: Collective Bargaining</u> | <i>Creation of the new Negotiating Team.</i> |
| <u>Purpose: To outline the collective bargaining process.</u> | <i>Creation of the new Negotiating Team.</i> |
| <u>Scope: This policy governs the process of collective bargaining for the Collective Agreement covering academically-employed graduate students.</u> | <i>Creation of the new Negotiating Team.</i> |
| <u>Related GSA Bylaw and Policy: Section A: Authority, GSA Bylaw, Authority</u> <u>Section D: GSA Officers, GSA Bylaw, GSA Officers</u> <u>Section D: GSA Officers, GSA Policy, GSA Officer Portfolios</u> <u>Section Q: Collective Bargaining, GSA Bylaw, Collective Bargaining</u> | <i>Creation of the new Negotiating Team.</i> |
| <u>Q.POL.6 GSA Negotiating Team</u> | <i>Creation of the new Negotiating Team.</i> |
| <u>Q.POL.6.1 Composition</u> | <i>Creation of the new Negotiating Team.</i> |
| <u>Q.POL.6.1.a The Vice-President Labour (VPL) as chief negotiator.</u> | <i>Creation of the new Negotiating Team.</i> |
| <u>Q.POL.6.1.b Upon the recommendation of the VPL, and as a precursor to the commencement of collective bargaining, the GSA LRC will select members of the GSA Negotiating Team (GSA NT).</u> | <i>To comply with Bill 7.</i> |
| <u>Q.POL.6.1.c The GSA NT will be supported by the GSA Executive Director (or delegate).</u> | <i>Creation of the new Negotiating Team.</i> |
| <u>Q.POL.6.2 Mandate</u> | <i>Creation of the new Negotiating Team.</i> |

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| Q.POL.6.2.a The GSA NT will prepare the Opening Position to be submitted to the University. | <i>Creation of the new Negotiating Team.</i> |
| Q.POL.6.2.a.i In formulating the Opening Position, the GSA NT will include the proposed bargaining mandate previously voted on by academically-employed graduate students. | <i>To comply with Bill 7.</i> |
| Q.POL.6.2.b The GSA NT will report to the GSAB and the GSA LRC, GSA Council and the GSA membership and electronically to academically-employed graduate students on the bargaining process. | <i>To comply with Bill 7.</i> |
| Q.POL.6.2.c The GSA NT will negotiate and regularly review an Essential Services Agreement with the University. | <i>To comply with Bill 7, Division 15.1 Labour Relations Code</i> |
| GSA Policy: GSA Standing Committees, GSA Labour Relations Committee | <i>Moved from Section F: GSA Standing Committees</i> |
| Q.POL.7 GSA Labour Relations Committee | <i>See above rationale.</i> |
| Q.POL.7.1 Composition | <i>See above rationale.</i> |
| Q.POL.7.1.a The Vice-President Labour (VPL) as Chair. | <i>See above rationale.</i> |
| Q.POL.7.1.b One member will be elected by the GSA LRC to serve The Vice-President External (VPE) as Vice-Chair for the duration of their term on the GSA LRC or until they resign from their position. | <i>To comply with Bill 7.</i> |
| Q.POL.7.1.c A minimum of seven (7) four (4) and up to eight (8) nine (9) voting members who are academically-employed graduate students at the time of their election. To ensure a diversity of viewpoints, no more than one (1) member will be from a given department. Members of the GSA LRC will be elected electronically by a simple majority of academically-employed graduate students who voted. GSA Council, as voting members. The GSA LRC Chair, in consultation with the GSA LRC Vice Chair and the Chair of the GSA NoC, can decide to increase the number of graduate student members on the GSA LRC. | <i>To comply with Bill 7.</i> |
| Q.POL.7.2 Mandate | <i>No change.</i> |
| Q.POL.7.2.a Advise the VPL and the GSA NC with respect to the development of the Opening Position for CA negotiations and other issues related to negotiations as requested by the VPL. | <i>Included in various sections below.</i> |

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| Q.POL.7.2.a Advise the VPL as requested with respect to educating academically-employed graduate students on the Collective Agreement (CA). | <i>To comply with Bill 7.</i> |
| Q.POL.7.2.b Review the CA based on feedback received from academically-employed graduate students and develop a proposed bargaining mandate. | <i>Move from the GSA NC mandate.</i> |
| Q.POL.7.2.c As a precursor to the commencement of collective bargaining, and upon the recommendation of the VPL, select members of the GSA Negotiating Team. | <i>To comply with Bill 7.</i> |
| Q.POL.7.2.d Make any recommendations on the Collective Bargaining Bylaw and Policy, following consultation with academically-employed graduate students. | <i>To include in the mandate of the GSA LRC the review of the Section Q of GSA Bylaw and Policy.</i> |
| Q.POL.7.3 Meetings | <i>No change.</i> |
| Q.POL.7.3.a Quorum is <u>five (5)</u> four (4) voting members including either the Chair or Vice-Chair. | <i>To align with a bigger membership.</i> |
| Q.POL.7.3.b The GSA LRC will meet at least twice a year and will report electronically on these meetings to academically-employed graduate students, and to GSA Council for information. | <i>To align with other GSA Standing Committees' mandates.</i> |

Outline of Issue

Proposed Changes to GSA Bylaw and Policy, GSA Bylaw, Section B: Membership

Suggested Motion for GSA Council:

That GSA Council, on the recommendation of the GSA Governance Committee and the GSA Board, **APPROVE** the proposed changes to GSA Bylaw and Policy, GSA Bylaw, Section B: Membership, as shown in the attached double column document and effective upon approval by GSA Council.

NOTE: This is the second reading of proposed changes to GSA Bylaw; the first reading of proposed changes to GSA Bylaw was approved at the May GSA Council meeting.

Background:

The University Calendar (both current and from previous years) offers a series of conflicting statements about the graduate student status of postgraduate medical education (PGME) trainees, including:

2000/01 Calendar: "All postgraduate medical trainees are registered as graduate students in the Division of Postgraduate Medical Education in the Faculty of Medicine and Dentistry and pay a program registration fee" and "for classification purposes, postgraduate medical students are considered graduate students. As such, they have the option of paying fees to the Graduate Students' Association."

2006/07 Calendar: "Postgraduate medical students: For classification purposes postgraduate medical students are considered to be graduate students and they have the option of paying fees to the Graduate Students' Association."

2017/18 Calendar: "Postgraduate medical education (PGME) students have the option of paying fees to the Graduate Students' Association" and "all postgraduate medical trainees are registered as graduate students in the Division of Postgraduate Medical Education of the Faculty of Medicine and Dentistry and pay a program registration fee."

While they are only occasionally differentiated as a separate program, postgraduate dental education (PGDE) trainees are also included in the PGME category

Notwithstanding this, and however the University elects to define PGME/PDGEs for "classification purposes," they are not admitted to and registered in the Faculty of Graduate Studies and Research (FGSR) and are not pursuing a graduate program (indeed, the Undergraduate Enrollment Report for 2017-2018 clearly indicates that PGME/PDGE registrations, reporting, etc are overseen by the Office of the Registrar, rather than FGSR). Likewise, both University and GSA administrative practice, since the U-Pass program was created in 2007, has been to permit PGMEs and PGDEs access to the U-Pass only (and not to other GSA services) if they elected to pay the GSA membership fee (as a point of reference, in 2015-2016 there were 994 PGMEs registered and 77 of them elected to pay the GSA membership fee in order to access the U-Pass program; in 2017-2018 there were 1,100 PGMEs and PGDEs combined).

The proposed amendment to GSA Bylaw detailed in the attached double column document aligns the GSA's governing documents with this practice in order to provide greater clarity surrounding this category of GSA "membership," while also clarifying that GSA members are students admitted to and registered in FGSR (again, to align with well-established GSA practice). The GSA had previously secured a legal opinion on this matter and the proposed changes are in line with the provision detailed in that legal opinion that it is within the GSA's statutory authority under the *Post-Secondary Learning Act* to determine and the rights and privileges of its own members.

The GSA Governance Committee reviewed and recommended the proposal to GSA Council at its 20 April 2018 meeting. The GSA Board discussed and reviewed the proposal at its meeting of 18 April 2018 and made their own motion to recommend the proposal to GSA Council at their 2 May 2018 meeting.

Jurisdiction:

Section F: Standing Committees, GSA Policy, Standing Committees, Section F.POL.3.2.a

"The GSAB is the senior administrative authority of the GSA as delegated to it by GSA Council."

Section F: Standing Committees, GSA Policy, Standing Committees, Section F.POL.4.2.a

The GSA GC will "advise GSA Council on GSA Bylaw, matters of GSA Policy not in the purview of any other GSA Standing Committee, or other governing issues and provide a report on recommended changes at the next scheduled GSA Council meeting."

Section A: Authority, GSA Bylaw, Authority, Section A.BYL.1.2

"These Bylaws constitute bylaws for the purpose of Section 95(2) of the Post-Secondary Learning Act, and may be amended by two (2) two-thirds majority votes of GSA Council held on seven (7) calendar days' notice of motion and no less than one (1) week apart."

| Proposed Changes to GSA Bylaw and Policy, GSA Bylaw, Section B: Membership | |
|--|---|
| Current GSA Bylaw and Policy (<i>deletions noted by a strikethrough</i>) and Proposed Changes (<i>additions underlined</i>) | Rationale/Background |
| GSA Bylaw: Members | <i>No change.</i> |
| B.BYL.1 Members | <i>No change.</i> |
| B.BYL.1.1 Membership in the GSA consists of: | <i>No change.</i> |
| B.BYL.1.1.a All full-time graduate students while they are registered at the University <u>after being admitted to the Faculty of Graduate Studies and Research (FGSR)</u> , | <i>To align with language in the University Calendar and the PSLA concerning the definition of graduate students.</i> |
| B.BYL.1.1.b All part-time graduate students while they are registered at the University <u>after being admitted to the FGSR</u> , | <i>See above rationale.</i> |
| B.BYL.1.1.c All associate members, and | <i>No change.</i> |
| B.BYL.1.1.d All honorary members. | <i>No change.</i> |
| B.BYL.1.2 GSA Council (Section C: GSA Council, GSA Bylaw, GSA Council) may elect to associate membership of the GSA to any member(s) or class of members of the University community it considers appropriate. | <i>No change.</i> |
| B.BYL.1.3 GSA Council (Section C: GSA Council, GSA Bylaw, GSA Council) may confer an honorary membership of the GSA upon any person(s) deemed worthy of the honour. | <i>No change.</i> |
| B.BYL.1.4 <u>Postgraduate medical/dental education trainees have the option of paying fees to the GSA solely for the purpose of accessing the U-Pass service.</u> | <i>To align with University and GSA administrative practice (dating back to at least 2001) that allows PGMEs and PGDEs access to the U-Pass by paying the GSA membership fee.</i> |

Outline of Issue

Proposed Changes to GSA Bylaw and Policy, Section P: GSA Grants, Awards, and Bursaries, GSA Policy, GSA Grant Application Policy and Information

Suggested Motion for the GSA Council:

That the GSA Council, on the recommendation of the GSA Governance Committee and the GSA Board, **APPROVE** the proposed changes to GSA Bylaw and Policy, Section P: GSA Grants, Awards, and Bursaries, GSA Policy, GSA Grant Application Policy and Information and Section O: GSA Recognition Awards, GSA Policy, Recognition Awards and Adjudication Criteria, as noted below and effective upon approval by GSA Council.

Proposed Changes:

- Retitle the “GSA Academic Travel Award (GSA ATA)” as the “GSA Academic Travel Grant (GSA ATG)”
- Retitle the “GSA Academically-Related Graduate Student Group Award (GSA ASGA)” as the “GSA Graduate Student Group Grant (GSA GSGG)”
- Retitle the “GSA Academically-Related Graduate Student Group Award” (a GSA Recognition Award) as the “GSA Graduate Student Group Award”
- Retitle “Section P: GSA Grants, Awards, and Bursaries” as “Section P: GSA Grants and Bursaries” and amend the heading “GSA Grant Application Policy and Information” to “GSA Grant and Bursary Application Policy and Information”

Background:

The purpose of these proposed changes, non-substantive in nature, is to make a distinction between GSA Recognition Awards, which are adjudicated and merit-based, and GSA grant and bursary funding (in the form of GSA Academic Travel Awards, GSA Child Care Grants, GSA Emergency Bursaries, and GSA Academically-Related Graduate Student Group Awards) which are offered on a first-come, first-served basis and are non merit-based. Thus it is proposed that funding provided following an adjudication process be termed an “award,” while funding not subject to such a process be termed a “grant” or “bursary.” Likewise, it is proposed that the title of the “GSA Academically-Related Graduate Student Group Award” (the GSA Recognition Award) be simplified and distinguished from the non-adjudicated GSA funding available for graduate student groups (further achieved in the proposal with the suggestion that the non-adjudicated “award” be renamed as a “grant”).

Should GSA Council approve these proposed changes, all others areas of GSA Bylaw and Policy (as well as all applicable forms) which reference GSA ATAs, GSA ASGAs, GSA Recognition Awards, and GSA awards, grants and bursaries (such as Section F: Standing Committees, GSA Policy, Standing Committees and Section N: Academically-Related Graduate Student Groups, GSA Bylaw, Academically-Related Graduate Student Groups) will be amended.

The GSA Governance Committee reviewed and recommended this proposal to GSA Council, via email, on 25 May 2018. The GSA Board was informed of this proposal at its meeting of 9 May 2018 and voted to recommend it at its meeting of 30 May 2018.

As per GSA Bylaw and Policy, Section O: GSA Recognition Awards, GSA Policy: GSA Standing Committees, GSA Awards Selection Committee, Section O.POL.5.1.a (“the GSA ASC will be consulted concerning any proposed changes to the number, selection criteria, names, and value of GSA Recognition Awards”), the GSA ASC was consulted about the proposed change via email on 17 May 2018.

Jurisdiction:Section F: Standing Committees, GSA Policy, Standing Committees, Section F.POL.3.2.a

"The GSAB is the senior administrative authority of the GSA as delegated to it by GSA Council."

Section F: Standing Committees, GSA Policy, Standing Committees, Section F.POL.4.2.a

The GSA GC will *"advise GSA Council on GSA Bylaw, matters of GSA Policy not in the purview of any other GSA Standing Committee, or other governing issues and provide a report on recommended changes at the next scheduled GSA Council meeting."*

Section P: GSA Grants, Awards, and Bursaries, GSA Policy, GSA Grant Application Policy and Information, Section P.POL.1.10.a

"GSA ATA Policy is subject to GSA Council approval and cannot be changed without GSA Council's approval — excluding editorial revisions/clarifications."

Section P: GSA Grants, Awards, and Bursaries, GSA Policy, GSA Grant Application Policy and Information, Section P.POL.3.10.a

"GSA ASGA Policy is subject to GSA Council approval and cannot be changed without GSA Council's approval — excluding editorial revisions/clarifications."

Section A: Authority, GSA Bylaw, Authority, Section A.BYL.2.2

"GSA Policy is under the jurisdiction of GSA Council (Section C: GSA Council, GSA Bylaw, GSA Council) and may be amended by a simple majority vote of GSA Council at any meeting of GSA Council."

GSA NOMINATING COMMITTEE (GSA NoC)
CHIEF RETURNING OFFICER (CRO) (1 POSITION) AND DEPUTY SPEAKER (1 POSITION)
NOMINEES

As per GSA Bylaw and Policy, “[the GSA NoC] will open nominations for Speaker, Deputy Speaker, CRO, and DRO on or about May 1 of every year by email to every graduate student” and “nominations [...] will be submitted in writing to the GSA NoC by May 30 or the next following working day” (Section D: GSA Officers, GSA Bylaw, GSA Officers, Council-Elected Officers, Sections D.BYL.3.1.b and D.BYL.3.1.c). These positions were advertised weekly in the GSA newsletter beginning on 27 April with a nomination deadline of 30 May 2018. One (1) nomination was received for the position of GSA Deputy Speaker. The GSA NoC then began a directed search, following which one (1) nomination was received for the position of GSA CRO. The positions of GSA Speaker and GSA Deputy Returning Officer (DRO) will be advertised again.

There will be two separate anonymous paper ballot votes held at the 18 June 2018 GSA Council meeting to elect the CRO and Deputy Speaker for 2018-2019.

If you and your alternate are unable to attend the 18 June 2018 meeting of GSA Council and would like to cast an electronic vote for this position, you must contact the GSA Nominating Committee Coordinator (gsa.nomcomm@ualberta.ca) BEFORE 3:00 PM on Monday 18 June 2018 in order to cast your vote in advance of the GSA Council meeting.

Nominees for this position are listed in alphabetical order by last name and will be presented in *reverse alphabetical* order on the ballot. ‘None of the Candidates’ will also be considered a nominee.

GSA CRO

1. **Vahid Ayan (MBA)**

GSA DRO

No nominations received

GSA Speaker

No nominations received

GSA Deputy Speaker

1. **Pranidhi Baddam (Medical Sciences)**

Jurisdiction:

Section D: GSA Officers, GSA Bylaw, GSA Officers, Section D.BYL.3.1.d

“The GSA NoC will follow its legislated process in forwarding one or more nominations to GSA Council except that the GSA NoC may not waive advertising. Note that the legislated GSA NoC process specifies that all vacancies will be advertised at least twice in advance of the nomination deadline.”

Section E: Nominating, GSA Policy, Nominating, Section E.POL.3.2.a

“The GSA NoC provides GSA Council with the names of nominees for all GSA Council-Elected Officer positions. These positions will be advertised at least twice in advance of the nomination deadline noted in the advertisement.”

Biographies and brief resumes of the nominees for CRO (1) and Deputy Speaker (1), are ATTACHED on pages 10.4 and 10.6 - 10.7. Biographies and brief resumes have been attached as received (ie not edited).

Biographies and Resumes of Nominees

CHIEF RETURNING OFFICER AND DEPUTY RETURNING OFFICER

Qualifications as set out in Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, D.POL.10

D.POL.10.4.a “The CRO and DRO should ideally have previous experience with administration of student elections.

D.POL.10.4.b Other ideal competencies and qualities for both the CRO and DRO positions include:

- D.POL.10.4.b.i Experience acting in a neutral or impartial position
- D.POL.10.4.b.ii Thorough understanding of GSA Bylaw and Policy, especially with items pertaining to elections and referenda
- D.POL.10.4.b.iii Thorough knowledge of the organization and its role in the graduate student community
- D.POL.10.4.b.iv Demonstrated ability to bring disputing parties together to reach decisions based on mutual interests
- D.POL.10.4.b.v Patience, tact, and discretion
- D.POL.10.4.b.vi Previous experience effectively dealing with contentious issues (elections or otherwise)
- D.POL.10.4.b.vii Experience working in a highly politicized environment requiring quick and fair decisions
- D.POL.10.4.b.viii A schedule that allows for the bulk of election or referenda work to take place in a compressed time-frame (a few weeks)
- D.POL.10.4.b.ix Experience with mediation and/or conflict resolution
- D.POL.10.4.b.x Collaborative approach with others (eg members of a committee) in reaching fair-minded decisions
- D.POL.10.4.b.xi Capable of handling a wide range of tasks effectively and impartially
- D.POL.10.4.b.xii Sound judgment and good decision-making skills
- D.POL.10.4.b.xiii Good team player and good communicator
- D.POL.10.4.b.xiv Can manage stressful situations and
- D.POL.10.4.b.xv Experience with not-for-profit organizations.”

Duties as set out in Section D: GSA Officers, GSA Bylaw, GSA Officers, D.BYL.3

D.BYL.3.3.a “The CRO is responsible for running all GSA elections and referenda.”

D.BYL.3.3.d “Duties of the Deputy Speaker and DRO are to assist the Speaker and CRO as needed.”

Duties as set out in Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, D.POL.10

D.POL.10.1 “Duties of the Chief Returning Officer

- D.POL.10.1.a The Chief Returning Officer (CRO), with advice from the GSA Elections and Referenda Committee (GSA ERC), oversees GSA Elections, By-Elections, and Referenda processes, observing the guiding principle “that they are to be fair, respect the wishes of voters, and conducted in a manner that reflects the excellent, positive reputation of the GSA” (Section I: Elections, GSA Bylaw, Elections, Section I.BYL.1.1 and Section J: Referenda, GSA Bylaw, Referenda, Section J.BYL.1.1).
- D.POL.10.1.b The CRO is responsible for monitoring candidate activities and is authorized to discipline candidates for violations of GSA Elections and Referenda Bylaw and Policy as provided for in GSA Elections and Referenda Bylaw and Policy.

D.POL.10.1.c The CRO serves as a non-voting member on the GSA ERC.

D.POL.10.2 Duties of the Deputy Returning Officer

D.POL.10.2.a The Deputy Returning Officer (DRO) reports directly to the CRO.

D.POL.10.2.b Duties of the DRO are to assist the CRO as needed and to assume all of the roles and responsibilities of CRO if the CRO is absent, or unable to complete their duties for any reason, including conflict of interest.

D.POL.10.2.c The DRO serves as a non-voting member of the GSA ERC.

D.POL.10.3 Restrictions for CRO and DRO

D.POL.10.3.a The CRO and DRO may not hold any other elected position in the GSA.

D.POL.10.3.b “The Chief Returning Officer (CRO), Deputy Returning Officer, Speaker, Deputy Speaker, members of the GSA Nominating Committee, members of the GSA Appeals and Complaints Board, and members of the GSA Elections and Referenda Committee will remain neutral and not campaign for or endorse any candidate whatsoever” in an election (Section I: Elections, GSA Bylaw, Elections, Section I.BYL.5.3) and “not campaign for or endorse any ‘Yes’ or ‘No’ campaign whatsoever” in a referendum (Section J: Referenda, GSA Bylaw, Referenda, Section J.BYL.6.1).

D.POL.10.3.c Council-Elected Officers will be GSA members. As set out in GSA Bylaw, GSA Council may elect to associate membership of the GSA to any member(s) or class of members of the University community it considers appropriate (Section B: Members, GSA Bylaw, Members, Section B.BYL.1.2).

D.POL.10.3.d The CRO and DRO must be fully willing and able to carry out the position and must be physically present in Edmonton or surrounding areas for the duration of any GSA Election, By-Election, and/or Referendum.”

Roles and Responsibilities of the CRO as set out in Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, D.POL.10

D.POL.10.5 Roles and Responsibilities of the CRO

D.POL.10.5.a The CRO, with advice from the GSA ERC, oversees GSA Elections, By-Elections, and Referenda processes within the guiding principles of GSA Elections and Referenda “that they are to be fair, respect the wishes of voters, and conducted in a manner that reflects the excellent, positive reputation of the GSA” (Section I: Elections, GSA Bylaw, Elections, Section I.BYL.1.1 and Section J: Referenda, GSA Bylaw, Referenda, Section J.BYL.1.1).

D.POL.10.5.b Preparing for the General Election, By-Elections, and Referenda

D.POL.10.5.b.i Participating in all GSA ERC meetings and serving as a non-voting member of the GSA ERC.

D.POL.10.5.b.ii With advice from the GSA ERC, approving timelines for the GSA General Election, By-Elections, and Referenda in accordance with GSA Elections and Referenda Bylaw and Policy and communicating these timelines to graduate students.

D.POL.10.5.b.iii With advice from the GSA ERC, advertising the nomination period for any GSA General Election or By-Election, the registration period for any Referendum, and voting periods for the General Election, By-Elections, and Referenda.

D.POL.10.5.b.iv With advice from the GSA ERC, working to prepare nomination forms for the GSA General Election and By-Elections and registration forms for Referenda with the GSA ERC in accordance with GSA Elections and Referenda Bylaw and Policy.

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| D.POL.10.5.b.v | With advice from the GSA ERC, approving nomination and registration forms and ensuring that they comply with GSA Bylaw and Policy. |
| D.POL.10.5.b.vi | Approving, in consultation with the GSA ERC, the ED or delegate, and the GSA Financial Manager, the electronic software or applications used to run the GSA General Election, By-Elections, or Referenda. |
| D.POL.10.5.b.vii | With advice from the GSA ERC, approving the format of the electronic ballots for the GSA General Election, By-Elections, and Referenda. |
| D.POL.10.5.c | All-Candidates Meeting |
| D.POL.10.5.c.i | Holding at least one (1) All-Candidates Meeting during a GSA General Election or By-Election, and at least one (1) Meeting of the Campaign Representatives in a Referendum, to communicate bylaws and policies to all candidates and/or referendum Campaign Representatives and answer questions about campaigning rules and regulations in a GSA General Election, By-Election, or Referendum. |
| D.POL.10.5.d | Planning and Hosting a GSA Election Forum |
| D.POL.10.5.d.i | In consultation with the GSA ERC, planning a GSA Election Forum for graduate students to ask candidates questions. |
| D.POL.10.5.e | Managing and Deciding on Complaints |
| D.POL.10.5.e.i | Reviewing and approving campaign materials as per Section I: Elections and Section J: Referenda. |
| D.POL.10.5.e.ii | Receiving complaints regarding alleged breaches of GSA Bylaw or Policy, while also actively monitoring any campaign activities during GSA Elections, By-Elections, and Referenda campaign periods. |
| D.POL.10.5.e.iii | Managing and ruling on complaints and alleged violations of GSA Bylaw and Policy. The CRO upholds GSA Bylaw and Policy pertaining to GSA Elections, By-Elections, and Referenda, but consults with the DRO, available members of the GSA ERC, and the ED or delegate regarding penalties, remedial action, and/or referrals. |
| D.POL.10.5.e.iv | Ensuring candidates or Campaign Representatives in a referendum respect the campaigning spending limits and present receipts by the set deadlines. |
| D.POL.10.5.e.v | Observing fair process when dealing with complaints. The CRO observes procedural fairness, and consults with the ED or delegate on fair process. |
| D.POL.10.5.e.vi | The CRO keeps a written record. The written record is defined as all actions, communications with candidate(s) and any other(s) also involved and includes but is not restricted to cellphone messages, cellphone text messages, and emails. The written record also includes any written complaints received and the CRO's written reasons for all decisions. |
| D.POL.10.5.f | Reporting |
| D.POL.10.5.f.i | Communicating the results of all GSA General Elections, By-Elections, and Referenda to graduate students. |
| D.POL.10.5.f.ii | Submitting a written report to GSA Council following any GSA General Election, By-Election, or Referendum. |
| D.POL.10.5.f.iii | Report to GSA Council, in writing, the names of all elected GSA DEOs, following the release of the official results for a GSA General Election or By-Election, for the purposes of transferring bank signing authority (see GSA Bylaw and Policy, Section K: Finances, GSA Policy, Budget Principles, Practices, and Procedures, Section K.POL.7.1)." |

Nomination for GSA Chief Returning Officer (GSA CRO)
(1 Vacancy for a GSA Council Member)
One (1) Nominee

1. Vahid Ayan

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| Other governance bodies you currently serve on (whether GSA or UAlberta) | GSA rep at LTAC, GSA rep on the GFC |
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| Statement of Interest |
| Academic works including teaching and serving in different positions have given me skills to serve in this committee. I have worked with students for 15 years and learnt about the problem may come to the appeal board. I will apply my past experience to solve the problems. |
| Bio |
| I was born in Iran and did my first and Master degrees in Civil engineering in Iran. I finished my PhD in Transportation Engineering at Kingston University in London, UK. I was a part of student unions and organizer of various sport teams, conferences and workshops. I moved to Canada in 2015 and started my engineering works in Edmonton. |
| Summary Resume |
| I just finished 2nd term of EMBA and enjoyed a lot of team works. From last year I was appointed for Outreach Chair of APEGA Edmonton Branch and organize Science Night and Science Olympics events. I've been recently selected for Director of Mentorship for Consulting Projects to be a part of the Net Impact Executive Team at Alberta School of Business. |

Speaker and Deputy Speaker

Qualifications as set out in Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, D.POL.12

D.POL.12.4.a “The Speaker must have a good working knowledge of the GSA, its structure, and its governing documents.”

Duties as set out in Section D: GSA Officers, GSA Bylaw, GSA Officers, D.BYL.3

D.BYL.3.3.c “The Speaker is responsible for presiding over all meetings of GSA Council.”

D.BYL.3.3.d “Duties of the Deputy Speaker and DRO are to assist the Speaker and CRO as needed.”

Duties as set out in Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, D.POL.12

D.POL.12.1 “Duties

- D.POL.12.1.a The Speaker is responsible for presiding over all meetings of GSA Council and for “[acting] in a neutral capacity and [maintaining] order and decorum in GSA Council so that GSA Council can conduct its business in a fully-informed, fair fashion” (Standing Orders of GSA Council, Role of Speaker).
- D.POL.12.1.b The Speaker is responsible for dealing with any breaches of confidentiality arising in GSA Council (see Section C: GSA Council, GSA Bylaw, GSA Council).
- D.POL.12.1.c The Speaker will see that an agenda package is prepared for all meetings of GSA Council.
- D.POL.12.1.d The Speaker is ultimately responsible for review of the Minutes of meetings of GSA Council prior to their being distributed to GSA Council for approval.
- D.POL.12.1.e The Speaker is responsible for tracking attendance at meetings of GSA Council (see Section C: GSA Council, GSA Policy, GSA Council Attendance).
- D.POL.12.1.f The Speaker oversees the archiving of the official copies of the GSA’s governing documents and is responsible for ensuring that up-to-date copies thereof are available to members on the GSA website.
- D.POL.12.1.g The position of Speaker totals approximately two (2) hours per week on average, except for weeks where there is a GSA Council meeting, in which case there is an average of approximately five (5) hours.

D.POL.12.2 Duties of the Deputy Speaker

- D.POL.12.2.a As per Section D: GSA Officers, GSA Bylaw, GSA Officers, D.BYL.3.3.d, the “duties of the Deputy Speaker [...] are to assist the Speaker [...] as needed.”

D.POL.12.2 Restrictions

- D.POL.12.3.a The Speaker and Deputy Speaker may not act in any other representative position for the GSA except as provided for in GSA Bylaw and GSA Policy.
- D.POL.12.3.b The Speaker and Deputy Speaker will not campaign for or endorse any candidate or team whatsoever in a GSA General Election or By-Election (see Section I: Elections, GSA Bylaw, Elections, Section I.BYL.5.4).

**Nomination for GSA Deputy Speaker
(1 Vacancy for a Graduate Student)
One (1) Nominee**

1. Praniidhi Baddam

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| Other governance bodies you currently serve on (whether GSA or UAlberta) | GSA representative for the Standing Committee on Convocation |
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| Statement of Interest |
| The skills I've gained from being involved with the University of Alberta's Student Group Services will benefit me in quickly grasping the processes and policies a GSA Deputy Speaker requires. I'm exceptionally committed and organized in any thing that I take up and thus, would serve as an asset for the Deputy Speaker role. Currently, I am GSA's representative for the standing Committee. However, I want to be more involved such that I can get an in-depth experience of student governance. Furthermore, I'm passionate about learning something new and meeting like-minded people who want to make a difference for graduate students at the University of Alberta. Lastly, an expectation of the Deputy Speaker is to attend all GSA council meetings outlined below and I am able to do so. |
| Bio |
| I was born in India and raised in Edmonton. Thus, I am fluent in Hindi, Telugu, Punjabi and English. I completed my Bachelor of Science Degree with a Major in Biological Sciences and Minor in Sociology at the University of Alberta in 2012. While at University of Alberta, I have been part of several student-run and student group services organized committees including being the Vice-President of the Heart and Stroke Students' Association; President of Canadian Foundation for AIDS Research Students' Association; Member of Student Group Services Granting Committee, Student Group Services Constitution Review Committee, Bears and Pandas Sports Legacy Fund Granting Committee as well as Interdepartmental Science Students' Society Granting and Constitution committees. I was also part of the organizing committee of Women in Scholarship, Engineering, Science and Technology's (WISEST) 35th Anniversary. Currently, I am the Support Group Facilitator for Diabetes Canada and serve as GSA's representative for the Standing Committee on Convocation. |
| Summary Resume |
| I am now a second-year Master student in the Department of Medical Sciences (Oral Biology Specialization) studying the effect, Bone Morphogenetic Protein 7(Bmp7), a bone signalling molecule, has on airway obstruction. I work in Dr. Daniel Graf's lab and collaborate with several departments on campus including the Metabolomic Information Centre and Physiology. I am interested in being a Deputy speaker as this unique opportunity was not available for us during my undergrad. In addition, I wanted to try something new as I have had prior experience in granting, constitution and event organization committees but not in student council. Furthermore, I am interested in learning the procedures and policies related to GSA council and |

GSA Board. Lastly, I believe that I have a schedule that is flexible to accommodate the council meetings outlined below.

GSA NOMINATING COMMITTEE (GSA NoC)
**GSA APPEALS AND COMPLAINTS BOARD (GSA ACB) (2 POSITIONS FOR GSA COUNCIL MEMBERS AND 1 POSITION FOR
 GRADUATE STUDENTS):
 ONE NOMINEE**

Information regarding the position for one (1) graduate student was circulated on two instances in the GSA newsletter with a deadline of 12 June 2018. No nominations were received, so this vacancy will be advertised again. Information regarding the positions for two (2) GSA Council members was circulated on two instances via email to GSA Council with a deadline of 12 June 2018. One (1) nomination was received.

As the nominee is a current member of GSA NoC, GSA NoC Chair Radim Barta was consulted regarding the procedure for interviewing the nominee. He determined that the standard procedure would be followed given that the parties expressed no concerns with remaining impartial during the interview process, and that he would conduct the interview with GSA NoC member Ahsan Ahmed, both of whom have been trained in procedural fairness by the GSA and have a record of demonstrating impartiality through their work on the GSA NoC. GSA Associate Director Julie Tanguay was also present for the nominee interview. During the interview, the nominee was asked a series of questions aimed at assessing their awareness of the basic tenets of procedural fairness and their ability to adjudicate potential cases in accord with those tenets (note as well that all individuals elected to the GSA ACB receive training in procedural fairness).

There will be a paper ballot vote held at the 18 June 2018 GSA Council meeting.

If you and your alternate are unable to attend the 18 June 2018, meeting of GSA Council and would like to cast an electronic vote for this position, you must contact the GSA Nominating Committee Coordinator (gsa.nomcomm@ualberta.ca) BEFORE 3:00 PM on Monday 18 June 2018 in order to cast your vote in advance of the GSA Council meeting.

GSA ACB Election by GSA Council: GSA Nominating Committee Procedures

Nominees for this position are listed in alphabetical order by last name and will be presented in *reverse alphabetical* order on the ballot.

1. **Kenzie Gordon (Humanities Computing)**

The Ballot

- There will be one ballot with candidates listed in reverse alphabetical order.
- For each candidate, there will be a “yes” box and a “no” box.

Voting

- The voter ticks one box per candidate, or abstains by not voting for a particular candidate (both boxes are left empty).

Counting

- If a candidate has more “no” votes than “yes” votes, the candidate is eliminated.
- If after the elimination round, there are **fewer candidate(s) or an equal number of candidates as there are positions**, the candidate(s) with at least one “yes” vote is/are successful.
- If after the elimination round, there are **more candidates than positions**, the candidates with the highest number of “yes” votes, equivalent to the number of positions, are the successful candidates.
- If, after the elimination round, there is a **tie for last place** in the number of “yes” votes, the candidate with the fewest number of “no” votes is successful. If the tied vote has the same number of both “yes” and “no” votes, the Speaker will draw one (1) name from a hat.

Jurisdiction:

Section H: Performance, Conduct, Responsibilities, and Attendance, and the GSA Appeals and Complaints Board, GSA Policy, GSA Standing Committees, GSA Appeals and Complaints Board, GSA Policy, GSA Standing Committees, GSA Appeals and Complaints Board, Section H.POL.8.1.a
“Eight (8) graduate students elected by GSA Council as voting members.”

Section H: Performance, Conduct, Responsibilities, and Attendance, and the GSA Appeals and Complaints Board, GSA Policy, GSA Standing Committees, GSA Appeals and Complaints Board, GSA Policy, GSA Standing Committees, GSA Appeals and Complaints Board, Section H.POL.10.4
“The GSA NoC will interview all nominees to the GSA ACB and forward selected nominees to GSA Council.”

The name and biography received for the one (1) nominee is BELOW on pages 10.9 - 10.10. The biography and brief resume is presented as received (ie not edited).

/Volumes/GoogleDrive/My Drive/Council/Meetings/2018-2019/June 2018/Second Mailing/GSA Council 18 June 2018 Item 10a - Nominee for the GSA Appeals and Complaints Board.docx

**Nomination for GSA Appeals and Complaints Board (GSA ACB)
(2 Vacancies for GSA Council Members)
One (1) Nominee**

1. Kenzie Gordon

| | |
|---|------------------|
| Other governance bodies you currently serve on (whether GSA or UAlberta) | GSA Council, NoC |
|---|------------------|

Statement of Interest

I have training in procedural fairness and experience in conflict mediation from my background as a social worker. I am familiar with GSA policies and procedures, as current Vice-Chair of the Nominating committee and a former non-voting member of the GSA Board. I have experience with the quick pace and types of issues that typically arise around student government elections, having served as the DRO for APIRG. I believe my commitment to fair and transparent governance and decision-making would be a positive contribution to the work of ACB.

Bio

I'm currently an MA student in Digital Humanities and will beginning a PhD in Modern Languages and Cultural Studies in September 2018. I also have a BA and a BSW, and prior to returning to graduate studies, worked as a front-line outreach worker in domestic violence. with the Edmonton John Howard Society. My research interests concern applications of video games for sexual and domestic violence prevention, and critical analysis of portrayals of gender-based violence in games. I'm an active volunteer with several sexual assault centres and advocacy groups in Edmonton, and am also involved in private refugee sponsorships. I am from Edmonton, and live with my partner and far too many pets.

Summary Resume

I have experience working in stressful, high conflict situations, having worked as a domestic violence outreach worker with two agencies; I have also worked in student elections as DRO for APIRG. I have served as an Arts councillor on the SU council and I am in my second term as President of the Humanities Computing Student Association and departmental councillor for Digital Humanities (formerly Humanities Computing). As such, I am quite familiar with student governance procedures and the types of conflicts that typically emerge around student elections, and have received training in procedural fairness from the GSA in my capacity as NoC member. I am confident that I would be able to provide fair and impartial judgment on cases brought before the ACB. I am currently employed as an RA on Dr. Sean Gouglas' Refiguring Innovation in Games project team, examining video game post-secondary education in North America, as a

Sustainability Scholar with Capital Region Housing on a project developing a measurement framework for social sustainability, and as a graduate intern with the UA Sexual Assault Centre.

GSA NOMINATING COMMITTEE (GSA NoC)
GSA BOARD (GSAB) (1 POSITION FOR A GSA COUNCIL MEMBER):
1 NOMINEE

Kenzie Gordon and Gabriel Ojakovo have stepped down from their positions on the GSAB, leaving two vacancies for a non-voting member on the GSAB. The vacancy for a joint position on GSAB and GSA NoC was originally for two (2) vacancies but one of the original applicants was ineligible to serve on the GSA NoC. Accordingly, their nomination is being forwarded to GSA Council only for the GSAB vacancy for a GSA Council member.

The GSAB is the senior administrative authority of the GSA. As set out in GSA Board Policy (GSA Board Policy, GSA Councillor Positions on the GSA Board: Responsibilities), the responsibilities of the GSA Councillor positions on the GSAB are:

1. Regular attendance at GSAB meetings, with regrets and reasons submitted to the GSA President.
2. Providing a link between the elected GSA Officers and the floor of GSA Council.
3. Participating and speaking up at GSA Council when GSAB business is discussed, from the member's own unique views.

There will be a paper ballot vote held at the 18 June 2018 GSA Council meeting.

If you and your alternate are unable to attend the 18 June 2018 meeting of GSA Council and would like to cast an electronic vote for this position, you must contact the GSA Nominating Committee Coordinator (gsa.nomcomm@ualberta.ca) BEFORE 3:00 PM on Monday 18 June 2018 in order to cast your vote in advance of the GSA Council meeting.

Nominees for this position are listed in alphabetical order by last name and will be presented in *reverse alphabetical* order on the ballot. 'None of the Candidates' will also be considered a nominee.

- 1. Nuanyi Liang (Councillor-at-Large, Agricultural, Food, and Nutritional Sciences)**

GSA Council Members Leaving GSAB: Gabriel O. Ojakovo (Councillor-at-Large, Music), Kenzie Gordon (Humanities Computing)

GSA Council Member Staying on GSAB: Yilina Liubaoerjijin (Rehabilitation Science)

Jurisdiction:

Section F: GSA Standing Committees, GSA Policy, GSA Standing Committees, GSA Board, Section F.POL.3.1.e

"Up to three (3) members of GSA Council elected by GSA Council as non-voting members."

GSA Bylaw and Policy, Section E: Nominating, GSA Policy, Nominating, Section E.POL.3.1.a

"The GSA NoC provides GSA Council with the names of nominees to fill vacancies on GSA Standing Committees, ad hoc committees, and subcommittees, unless otherwise noted. All vacancies will be advertised at least twice in advance of the nomination deadline noted in the advertisement."

The name and biography received for the one (1) nominee is BELOW on pages 10.12 - 10.13. The biography and resume is presented as received (ie not edited).

**Nomination for Position on GSA
Board (GSAB)
(1 Vacancy for GSA Council Members)
One (1) Nominee**

1. Nuanyi Liang

| | |
|---|------------------------|
| Other governance bodies you currently serve on (whether GSA or UAlberta) | GSA Councilor-at-Large |
|---|------------------------|

Statement of Interest

The effective communication skills I gained from my teaching experience and the critical thinking I acquired during research will serve as the most important asset to my work on GSA Board. As a scientist-in-training, it is important to identify critical problems, design systemic solutions and communicate effectively with various stakeholders; as a new GSA councilor-at-large, I am fully motivated to apply these skills to this important role of GSAB. I aim to contribute to providing constructive feedbacks to the GSA presidents and speak up on GSAB business. I believe this will be an incredibly important chance for me to get more involved in GSA governance.

Bio

I received my bachelor degree in food science and engineering from South China University of Technology in 2014. I am fascinated by the art and the science behind food, so I participated in several valuable internship experiences within and outside my country. Enthralled by my experience in Canada, I decided to pursue my graduate study at the University of Alberta. I am amazed by the diversity in Edmonton, and I am especially grateful for such an extraordinary multi-cultural working environment in my research team. I became an enthusiastic salsa dancer in my spare time, having done performances in Edmonton, Calgary and Las Vegas.

Summary Resume

I am now a 4th year PhD student. Not only passionate about my own research, I feel fulfillment in teaching and volunteering. I greatly value the importance of nurturing a scientific mindset and promoting goal-oriented career development in young adults. Outside the lab, I am a teaching assistant in food chemistry courses at the University, and have volunteered as a Science Fair Judge for high school students at Edmonton Regional Science Fair (ERSF) and Aurora Academic Charter School. I was also an early-career professional mentor for Woman in Science, Engineering, and Research (WISER). Within my own research team, I have personally mentored undergraduate or graduate students from diverse cultural backgrounds, giving direction and supervision on the

development of their research. With my teaching, mentoring and science-related volunteer work, I aim to engage students in the research process at all ages through inquiry-based learning and critical thinking, passing along a life-long love of discovery and learning.

With the same passion, I wish to serve the GSA Board to advise GSA council on important governance issues, where debates of topics significant to graduate student life, study and research at the University of Alberta happen. I believe my enthusiasm to communicate effectively and my ability to think critically, which I have demonstrated throughout my research career thus far, will serve as an important asset as part of the team.

SPEAKER AND EXECUTIVE DIRECTOR

**JOINT POSITION ON THE GSA BOARD (GSAB)/GSA NOMINATING COMMITTEE (GSA NoC) (2 POSITIONS FOR A GSA COUNCIL MEMBER):
1 NOMINEE**

Kenzie Gordon and Gabriel Ojakovo have stepped down from their positions on the GSAB and Swai Mon Khaing and Obunikem Eziuzo have stepped down from their positions on the GSA NoC, leaving vacancies for two non-voting members on the GSAB and two voting members on the GSA NoC. Information regarding this joint position for GSA Council members was circulated on two instances via email to GSA Council with a deadline of 13 June 2018. One (1) nomination was received.

The GSAB is the senior administrative authority of the GSA. As set out in GSA Board Policy (GSA Board Policy, GSA Councillor Positions on the GSA Board: Responsibilities), the responsibilities of the GSA Councillor positions on the GSAB are:

1. Regular attendance at GSAB meetings, with regrets and reasons submitted to the GSA President.
2. Providing a link between the elected GSA Officers and the floor of GSA Council.
3. Participating and speaking up at GSA Council when GSAB business is discussed, from the member's own unique views.

The GSA NoC is charged with selecting graduate student representatives to serve on councils, committees, and other bodies requiring such representation. The GSA NoC also leads an annual initiative in October known as the "Early Call for Talent and Training", during which graduate students interested in running for elected office are invited to attend a Get-to-Know Dinner and training sessions (GSA Bylaw and Policy, Section E: Nominating, GSA Policy, GSA Standing Committees, GSA Nominating Committee, Sections E.POL.7.2 and E.POL.7.7).

There will be a paper ballot vote held at the 18 June 2018 GSA Council meeting.

If you and your alternate are unable to attend the 18 June 2018 meeting of GSA Council and would like to cast an electronic vote for this position, you must contact the GSA Nominating Committee Coordinator (gsa.nomcomm@ualberta.ca) BEFORE 3:00 PM on Monday 18 June 2018 in order to cast your vote in advance of the GSA Council meeting.

Nominees for this position are listed in alphabetical order by last name and will be presented in reverse alphabetical order on the ballot. 'None of the Candidates' will also be considered a nominee.

1. Dylan Ashley (Computing Science)

GSA Council Members Leaving GSAB: Gabriel O. Ojakovo (Councillor-at-Large, Music), Kenzie Gordon (Humanities Computing)

GSA Council Member Staying on GSAB: Yilina Liubaoerjijin (Rehabilitation Science)

Members Leaving GSA NoC: Swai Mon Khaing (Biochemistry), Obunikem Eziuzo (Civil and Environmental Engineering)

Members Staying on GSA NoC: Radim Barta (Oncology) (GSA NoC Chair), Kenzie Gordon (Humanities Computing), Ahsan Ahmed (Civil and Environmental Engineering)

Jurisdiction:

Section F: GSA Standing Committees, GSA Policy, GSA Standing Committees, GSA Board, Section F.POL.3.1.e

"Up to three (3) members of GSA Council elected by GSA Council as non-voting members."

Section E: Nominating, GSA Policy, Nominating, Section E.POL.4.4

"Vacancies on the GSA NoC will be advertised by the ED or delegate and GSA Speaker. The ED or delegate and GSA Speaker will provide GSA Council with the names of nominees for the GSA NoC who meet the criteria set out in Section E.POL.5, below. These vacancies will be advertised at least twice in advance of the nomination deadline noted in the advertisement."

Section E: Nominating, GSA Policy, GSA Standing Committees, GSA Nominating Committee, Section E.POL.4.2

"A total of five (5) graduate student members, including at least two (2) voting members of GSA Council (who may be alternates) elected by GSA Council, and three (3) additional graduate student members elected by GSA Council, as voting members."

Section E: Nominating, GSA Policy, GSA Standing Committees, GSA Nominating Committee, Section E.POL.4.2.a

"The voting members of GSA Council on the GSA NoC will normally be members elected by GSA Council to the GSA Board (GSAB). This will provide the GSA NoC with context regarding the work of various University and external committees, councils, and others bodies, and the strategic issues discussed by the GSAB, given that GSA Council members on the GSAB are meant to have a high-level understanding of GSAB operations and business as per GSA Board Policy."

The name and biography received for the one (1) nominee is BELOW on pages 10.15 - 10.16. The biography and resume is presented as received (ie not edited).

**Nomination for Joint Position on
GSA Board (GSAB) and GSA Nominating Committee (GSA NoC)
(2 Joint Vacancies for GSA Council Members)
One (1) Nominee**

1. Dylan Ashley

| | |
|---|---|
| Other governance bodies you currently serve on (whether GSA or UAlberta) | GSA Councillor for Computing Science, Executive in the Computing Science Graduate Students' Association |
|---|---|

Statement of Interest

I've always been passionate about ensuring that the administration hears the voice of the students. I firmly believe that one of the most important criteria needed to achieve this is that the representation students receive consists of individuals who can carry the will of the students. While I was still a first-year undergraduate at a small college in the north of Alberta, this belief drove me to represent my fellow students on the college's academic council. A duty I embraced wholeheartedly and for which the local students' association awarded me with one of their highest awards in student governance. It is this commitment to ensuring strong representation for the students that I believe makes me fit to serve on the GSA's Nominating Committee and it is my experience in governance that I believe would be an asset to the GSA Board.

Bio

I was born in South Africa, but I've spent the majority of my life in Canada. While a domestic student, having lived in such contrasting nations I have a deep respect for the diversity of the graduate student population. After completing high school in South Africa, I returned to Canada where I spent my first year of university at a small college in the north of Alberta. While there I served as a representative of students pursuing university studies on the local students' association general council. In addition, I also served as a student representative and secretary of the colleges' academic council. After studying for a year at this college, I traveled to the University of Alberta to complete my program and earn my BSc with Honors in Computing Science. Here I opted to instead focus on my studies, but I still played an active role in the various computing science student's organizations albeit in a more indirect manner. In my graduate studies, I recently opted to return to student governance, and I currently serve as the GSA Councillor for Computing Science.

Summary Resume

I'm currently pursuing an M.Sc. in Computing Science at the University of Alberta. I am supervised by Dr. Richard Sutton with whom I study a branch of artificial intelligence known as machine learning under an NSERC CGS-M grant. As such I'm an active member of the Alberta Machine Intelligence Institute where I devote a significant portion of my time to community building. My current research is a continuation of the topics I spent two summers researching as an undergraduate student.

GSA NOMINATING COMMITTEE (GSA NoC)
GSA GOVERNANCE COMMITTEE (GSA GC) (1 POSITION FOR A GSA COUNCIL MEMBER):
1 NOMINEE

Information regarding this position was circulated on two instances via email to GSA Council with a deadline of 13 June 2018. One (1) nomination was received.

The overall mandate of the GSA GC is to “advise GSA Council on matters of GSA Bylaw and Policy not in the purview of any other GSA Standing Committee, or other governance issues, and recommend changes to GSA Council” and to “Make any editorial changes (such as factual inaccuracies and other editorial issues) to the GSA governing documents as deemed necessary by the GSA GC” (GSA Bylaw and Policy, Section F: GSA Standing Committees, GSA Policy, GSA Standing Committees, GSA Governance Committee, Section F.POL.4.2.a and F.POL.4.2.b).

There will be a paper ballot vote held at the 18 June 2018 GSA Council meeting.

If you and your alternate are unable to attend the 18 June 2018 meeting of GSA Council and would like to cast an electronic vote for this position, you must contact the GSA Nominating Committee Coordinator (gsa.nomcomm@ualberta.ca) BEFORE 3:00 PM on Monday 18 June 2018 in order to cast your vote in advance of the GSA Council meeting.

Nominees for this position are listed in alphabetical order by last name and will be presented in *reverse alphabetical* order on the ballot. ‘None of the Candidates’ will also be considered a nominee.

- 1. Nuanyi Liang (Councillor-at-Large, Agricultural, Food, and Nutritional Sciences)**

GSA Council Member Leaving GSA GC: Justin Leifso (Political Science)

GSA Council Members Staying on GSA GC: Michael Armstrong (Chemistry) and Nicole Noel (Medical Genetics)

Jurisdiction:

GSA Bylaw and Policy, Section E: Nominating, GSA Policy, Nominating, Section E.POL.3.1.a

“The GSA NoC provides GSA Council with the names of nominees to fill vacancies on GSA Standing Committees, ad hoc committees, and subcommittees, unless otherwise noted. All vacancies will be advertised at least twice in advance of the nomination deadline noted in the advertisement.”

The name and biography received for the one (1) nominee is BELOW on pages 10.18 - 10.19. The biography and resume is presented as received (ie not edited).

Nomination for GSA Governance Committee (GSA GC)
(1 Vacancy for a GSA Council Member)
One (1) Nominee

1. Nuanyi Liang

| | |
|---|------------------------|
| Other governance bodies you currently serve on (whether GSA or UAlberta) | GSA Councilor-at-Large |
|---|------------------------|

Statement of Interest

The effective communication skills I gained from my teaching experience and the critical thinking I acquired during research will serve as the most important asset to my work on the GSA Governance Committee. What's more, I truly value this opportunity to serve the GSA Governance Committee, as this will be an incredibly important chance for me to get more involved in GSA governing. I am fully motivated to take this role, because this chance is valuable to me not only as a new Councilor-at-Large, but also as a former departmental academic VP in my home country who wishes to experience the transition to a new student governance body in North America culture.

Bio

I received my bachelor degree in food science and engineering from South China University of Technology in 2014. I am fascinated by the art and the science behind food, so I participated in several valuable internship experiences within and outside my country. Enthralled by my experience in Canada, I decided to pursue my graduate study at the University of Alberta. I am amazed by the diversity in Edmonton, and I am especially grateful for such an extraordinary multi-cultural working environment in my research team. I became an enthusiastic salsa dancer in my spare time, having done performances in Edmonton, Calgary and Las Vegas.

Summary Resume

I am now a 4th year PhD student. Not only passionate about my own research, I feel fulfillment in teaching and volunteering. I greatly value the importance of nurturing a scientific mindset and promoting goal-oriented career development in young adults. Outside the lab, I am a teaching assistant in food chemistry courses at the University, and have volunteered as a Science Fair Judge for high school students at Edmonton Regional Science Fair (ERSF) and Aurora Academic Charter School. I was also an early-career professional mentor for Woman in Science, Engineering, and Research (WISER). Within my own research team, I have personally mentored undergraduate or graduate students all from different cultural backgrounds, giving direction and supervision on the development of their research. With my teaching, mentoring and science-related

volunteer work, I aim to engage students in the research process at all ages through inquiry-based learning and critical thinking, passing along a life-long love of discovery and learning.

With the same passion, I wish to serve the GSA Governance Committee to advise GSA council on important governance issues, where debates of topics significant to graduate student life at the University of Alberta happen. I believe my enthusiasm to communicate effectively and my ability to think critically, which I have demonstrated throughout my research career thus far, will serve as an important asset as part of the team.

**GSA President
Report to GSA Council for the 18 June 2018 Meeting**

To: GSA Council
From: Sasha van der Klein
Date: 15 June 2018

Dear Council Colleagues,

Sorry that I can't be there today. I had really hoped I could talk directly to you today about your ideas for the GSA Board Strategic Work Plan (SWP), but I trust that my team members will engage you in the conversation. An overview of the highlights of the month:

External

Alberta Graduate Provincial Advocacy Council (ab-GPAC) – We had our first Board meeting and I have been working with ab-GPAC's Executive Director Nicole van Kuppenveld to plan our Board Retreat for July. The Retreat will lead to developing ab-GPAC's priorities this year.

Friends of the University – The Friends of the U of A is a group that organizes fundraisers to support student scholarships. Two years ago, I volunteered for them at a casino to raise funds for the [Graduate Award](#). This award is used to offset your tuition and is open for full-time graduate students in course-based and thesis-based programs. I attended their most recent event and had the chance to network with various University Administration members.

Internal

Convocation – As is done every year, my team and I have been part of the platform party of the convocation ceremonies and every time I'm so proud of all the graduate students crossing the stage!

Team Building – We had our first dinner together at my home and I made (surprise!) a chicken dish.

Strategic Planning – During an evening GSA Board SWP retreat, my team and I discussed and edited the draft Board SWP that the office and I had developed.

Guaranteed Minimum Funding Packages – Recently, I received an update from the Faculty of Graduate Studies and Research (FGSR) that they are close to finishing their data analysis, and I hope to give you an update with the next steps next month. I continue to advocate for this with FGSR and the Provost.

Supervision – Beth and I met with FGSR, Risk Management, the Office of Safe Disclosure and Human Rights, and the Centre for Teaching and Learning to discuss the response to the new Occupational Health and Safety (OHS) legislation and how it relates to graduate supervision. We continue to push the University to treat the new OHS legislation as an opportunity to create change in the University's supervision culture. We discussed the development of compulsory training for faculty members who supervise graduate students and changes to current policies that would allow for better responses to abusive relationships.

Health Campus Alberta Summit – I attended this event at the University of Calgary with the Vice-Student Services, Fahed. Details can be found in his report.

Board Committees – I had a couple of (very long) meetings with the University's higher-level governance bodies. My role is to see the agenda items in these committees through the grad student lens and try to strategically ask questions to ensure that the decisions made are well-informed and the grad student perspective is taken into account

Don't feel afraid to shoot me an email, or knock on my door in Triffo Hall, I always like to hear from you!

Thanks,

Sasha van der Klein, President

Please find below a list of meetings I attended between 14 May 2018 and 18 June 2018. The meetings were accurate at the time of printing.

| | |
|--------------|--|
| 15 May | Meeting with the Students' Union (SU) re: Residence Association Fees |
| 16 May | GSA Health and Dental Plan Orientation with Studentcare |
| 16 May | Meeting with H Zwicker, Dean, and D Burshtyn, Vice-Dean, Faculty of Graduate Studies and Research (FGSR) |
| 16 May | Meeting with a Graduate Student |
| 16 May | Faculty of Graduate Studies and Research (FGSR) Career Mentorship Event |
| 17 May | Meeting with D Back re: Employability Skills and Opportunities for PhD Grads and Postdocs |
| 17 May | "Gardens of Heaven and Earth" Lecture |
| 22 May | Meeting with A Sharman, U of A Vice-President (Facilities and Operations) |
| 22 May | Meeting with G Kulczycki, U of A Vice-President (Finance and Administration) |
| 22 May | GSA Board Strategic Work Plan (SWP) Workshop |
| 24 May | Meeting with A Costopoulos, Dean of Students |
| 24 May | Alberta Graduate Provincial Advocacy Council (ab-GPAC) Board of Directors Meeting |
| 24 May | Meeting with S Dew, Provost and Vice-President (Academic) |
| 28 May | Board of Governors (BoG) Special Meeting |
| 28 May | Pembina Hall Tipi Raising Event |
| 28 May | General Faculties Council (GFC) |
| 28 May | Meeting with N Van Kuppeveld, Alberta Graduate Provincial Advocacy Council (ab-GPAC) Executive Director |
| 29 May | Board Finance and Property Committee (BFPC) |
| 30 May | Vice-President (Research) and Vice-President (University Relations) Search Committee Breakfast |
| 30 May | Board Safety, Health and Environment Committee (BSHEC) |
| 30 May | Meeting with M P Barry, U of A Alumni Association Past-President |
| 30 May | Meeting with D Turpin, U of A President |
| 30 May | Friends of the University of Alberta Annual General Meeting |
| 31 May | Meeting with T Carter and K Wray, Graduate Student Indigenous Group |
| 31 May | Mandatory OHS Training for Graduate Supervisors Working Group |
| 1 June | Board University Relations Committee (BURC) |
| 1 June | Board Learning and Discovery Committee (BLDC) |
| 4 June | University Governance "Governance 101" Session |
| 4 June | Meeting with N Van Kuppeveld, Alberta Graduate Provincial Advocacy Council (ab-GPAC) Executive Director |
| 5 June | Meeting with H Zwicker, Dean, and D Burshtyn, Vice-Dean, Faculty of Graduate Studies and Research (FGSR) |
| 5 June | Meeting with Ancillary Services re: Graduate Student Residences |
| 6 June | Faculty of Graduate Studies and Research (FGSR) Doctoral Reception |
| 6 June | Honorary Degree Recipient Reception |
| 7 June | Faculty of Science Spring Convocation |
| 7 June | Meeting with J Czerwinski, Alberta Graduate Provincial Advocacy Council (ab-GPAC) Treasurer |
| 8 June | Faculty of Medicine and Dentistry and Faculty of Pharmacy and Pharmaceutical Sciences Spring Convocation |
| 11 - 12 June | Healthy Campus Alberta Wellness Summit |
| 13 June | Dean of Students Leadership Retreat with the Student's Union (SU) |
| 13 June | Honorary Degree Recipient Reception |

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| | |
|---------|--|
| 14 June | Meeting with H Zwicker, Dean, and D Burshtyn, Vice-Dean, Faculty of Graduate Studies and Research (FGSR) |
| 14 June | Faculty of Agricultural, Life & Environmental Sciences (ALES) Spring Convocation |
| 14 June | Active Transportation Advisory Group Meeting |
| 14 June | GSA Board Strategic Work Plan (SWP) Engagement Session |
| 14 June | Board of Governors (BoG) Recognition Dinner |
| 15 June | Board of Governors (BoG) |
| 15 June | Meeting with Concordia University of Edmonton Graduate Student Association |

GSA Board (GSAB)
Report to GSA Council for the 18 June 2018 Meeting

To: GSA Council
 From: Courtney Thomas, Executive Director; Julie Tanguay, Associate Director; and Lisa Hareuther, Assistant Director
 Date: 15 June 2018

The GSAB reports regularly to GSA Council by listing its agenda items, Motions/agreements, and main items of discussion (meeting reports are also offered at each meeting). Motions of Agenda approval and approval of the Minutes are not included unless there were amendments made. Closed session items are not minuted. Open session Minutes are available upon request. The President, Vice-Presidents, and the administrative team will be happy to answer any questions or provide more information at the GSA Council meeting. Also see the weekly Management Reports to the GSAB in Item 20 (Executive Director's Report to GSA Council) on pages 22.1 – 22.4.

16 May 2018 GSA Board Meeting:

Main Agenda Items:

Meeting reports.

Motions and Agreements: None at this time.

23 May 2018 GSA Board Meeting:

Main Agenda Items:

Career Centre 2017-2018 Summary Report on GSA Subsidy; Writing Resources 2017-2018 Summary Report on GSA Subsidy; and GSA Events Overview.

Motions and Agreements:

MOTION: That the GSA Board **RECEIVE FOR INFORMATION** the attached summary report, as submitted by the Career Centre. SvK **MOVED**. ZP Seconded. **CARRIED**.

MOTION: That the GSA Board **RECEIVE FOR INFORMATION** the attached summary report, as submitted by Writing Resources. SvK **MOVED**. BR Seconded. **CARRIED**.

Members **AGREED** to move in **CLOSED SESSION**.

Members discussed the **meeting with D Back**.

Members **AGREED** to move out of **CLOSED SESSION**.

30 May 2018 GSA Board Meeting:

Main Agenda Items:

Proposed Changes to GSA Bylaw and Policy, Section P: GSA Grants, Awards, and Bursaries, GSA Policy, GSA Grant Application Policy and Information; and meeting reports.

Motions and Agreements:

MOTION: That the GSA Board **RECOMMEND TO GSA COUNCIL** the proposed changes to GSA Bylaw and Policy, Section P: GSA Grants, Awards, and Bursaries, GSA Policy, GSA Grant Application Policy and Information and Section O: GSA Recognition Awards, GSA Policy, Recognition Awards and Adjudication Criteria, as noted below and effective upon approval by GSA Council. SvK **MOVED**. MA Seconded. **CARRIED**.

Members **AGREED** to move in **CLOSED SESSION**.

Members discussed the **Monthly Meeting with A Costopoulos, Dean of Students**.

Members **AGREED** to move out of **CLOSED SESSION**.

6 June 2018 GSA Board Meeting:

Main Agenda Items:

Actual Expenses for Attendance at the ThinkGRAD Conference, April 23-25 2018, in Vancouver, BC: External Relations Travel Expenses; Attendance at the Wellness Summit, 10-12 June 2018: Estimated Expense; International Graduate Student Tuition; Proposal on Monitoring the Frequency of Supervisory Committee Meetings; and GSA Board SWP Presentation to GSA Council.

Motions and Agreements:

MOTION: The GSA Board is asked to **RECEIVE FOR INFORMATION** the attached summary of actual expenses incurred through attendance at the ThinkGRAD Conference, 23-25 April 2018, in Vancouver, BC. SvK **MOVED**. MA Seconded. **CARRIED**.

MOTION: That the GSA Board **APPROVE** the estimated expense for two (2) representatives of the GSA to attend the Wellness Summit, 10-12 June 2018, in Calgary, AB. SvK **MOVED**. ZP Seconded. **CARRIED**.

Members **AGREED** to move in **CLOSED SESSION**.

Members discussed the Meeting with Ancillary Services regarding Michener Park.

Members **AGREED** to move out of **CLOSED SESSION**.

13 June 2018 GSA Board Meeting: Cancelled

**GSA Governance Committee (GSA GC)
Report to GSA Council for the 18 June 2018 Meeting**

To: GSA Council
From: Sasha van der Klein
Date: 15 June 2018

Dear Council Colleagues,

As per the GSA Governance Committee (GSA GC)'s terms of reference, the GSA GC can "make any editorial changes (such as factual inaccuracies and other editorial issues) to the GSA governing documents as deemed necessary by the GSA GC" (GSA Bylaw and Policy, Section F: GSA Standing Committees, GSA Policy, GSA Standing Committees, Section F.POL.4.2.b).

Accordingly, the GSA GC unanimously approved editorial changes to Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, D.POL.12, to correct the fact that while this section of GSA Policy listed the duties of both the Chief Returning Officer and the Deputy Returning Officer, the same was not done for the Deputy Speaker, though the duties of this position are currently addressed in Section D: GSA Officers, GSA Bylaw, GSA Officers, D.BYL.3.3.d. The change was editorial, as it did not alter or make any substantive changes to GSA Bylaw and Policy but, rather, reflected information that already exists in other sections.

Additionally, the GSA GC was made aware that a factual editorial change was required in Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, Section D.POL.5.2.d.viii, which indicated that the GSA President serves on the GFC Campus Law Review Committee. As this committee is now called the GFC Student Conduct Policy Committee, GSA Policy was amended accordingly.

Finally, as you will see in the proposals brought forward to GSA Council in June, the GSA GC reviewed and recommended a proposal, via email, on 25 May 2018, to retitle the GSA Academic Travel Award, GSA Academically-Related Graduate Student Group Award, and the GSA Academically-Related Graduate Student Group Award (a GSA Recognition Award).

Sincerely,
Sasha van der Klein, GSA President and Chair of the GSA GC

**GSA Vice-President Academic
Report to GSA Council for the 18 June 2018 Meeting**

To: GSA Council
From: Masoud Aliramezani
Date: 15 June 2018

Dear Council Colleagues,

After missing the first GSA Council meeting due to an academic leave, I am now impatiently looking forward to seeing you at the June GSA Council meeting. During the past month, I attended several meetings and I will share the highlights with you in this report.

Let me start with the General Faculties Council (GFC) meeting. As you may know, the new graduate student GFC members have started their work now. I chaired the GSA GFC Caucus on May 24 where we went through the GFC agenda with the graduate student GFC members. The Caucus meetings always take place before GFC meetings to have the opportunity to discuss the agenda items that can directly or indirectly affect graduate students. The GFC meeting was held on May 28. Dr. Matthias Ruth, the new Vice-President (Research) was welcomed and introduced. There were also discussions about University policies on cannabis. It has been clarified that the University is aiming to align its policies with city bylaws. More information can be found on the [page](#) allocated for news and updates on the U of A Cannabis Policy. Should you have any comments or concerns in regard to this policy, please let us know.

I also attended the Faculty of Graduate Studies and Research Policy Review Committee (FGSR PRC) meeting on May 23, where we worked on the draft Individual Cotutelle Joint Graduate Degree Template. This program will be applicable only to PhD students. A joint degree student must first be admitted into a graduate degree program at their home Institution. As far as admission requirements, every joint degree student must meet the admission requirements of both institutions for the relevant degree programs. This includes language proficiency. We will be continuing to work on the details of the joint degree template draft in the coming months. Currently my focus will be on clarifying the supervisory committees for these joint degrees, and making sure that the meetings will be held through teleconference and not through email.

As a member of General Faculties Council Nominating Committee (GFC NC), I attended the joint GFC NC and General Faculties Council Replenishment Committee (GFC RC) to work on all GFC standing committee nominations.

Last but not least, as Sasha also reports, the other Directly-Elected Officers and myself are working on the GSA Board Strategic Work Plan (SWP). There are many high priority tasks that our team is going to work on, and our team hosted a GSA Board SWP Engagement Session with graduate students on June 14. *Monitoring the frequency of supervisory committees through FGSR* and *engaging graduate students in co-op programs* are two of the most important tasks that are under my portfolio that I want to focus on, as developed in the Board SWP. Many of the tasks that we will take on this year, including the aforementioned ones, have been developed based on the comments and concerns that you shared with us during the campaign period. GSA Council members will also have the opportunity during the June GSA Council meeting to share their ideas. I am going to work hard on these important projects and I will definitely need your valuable comments and suggestions.

Should you have any questions or comments about this report, please let me know and I will be more than happy to answer. Please do not hesitate to share your suggestions or concerns regarding any academic-related issue you or anyone from your department may have.

Warm Regards,
Masoud Aliramezani, Vice-President Academic

Please find below a list of meetings I attended between 14 May 2018 and 18 June 2018. The meetings were accurate at the time of printing. Please note that I was away 14 May – 18 May.

| | |
|---------|--|
| 22 May | Meeting with A Sharman, U of A Vice-President (Facilities and Operations) |
| 22 May | GSA Board Strategic Work Plan (SWP) Workshop |
| 23 May | Faculty of Graduate Studies and Research Policy Review Committee (FGSR PRC) |
| 24 May | GSA General Faculties Council (GFC) Caucus |
| 28 May | General Faculties Council (GFC) |
| 30 May | Meeting with D Turpin, U of A President |
| 4 June | University Governance "Governance 101" Session |
| 4 June | General Faculties Council Joint Replenishment Committee/Nominating Committee Meeting (GFC RC/GFC NC) |
| 5 June | Meeting with H Zwicker, Dean, and D Burshtyn, Vice-Dean, Faculty of Graduate Studies and Research (FGSR) |
| 6 June | Faculty of Graduate Studies and Research (FGSR) Doctoral Reception |
| 6 June | Honorary Degree Recipient Reception |
| 12 June | Faculty of Education Spring Convocation |
| 13 June | Dean of Students Leadership Retreat with the Student's Union (SU) |
| 13 June | Faculty of Engineering Spring Convocation |
| 14 June | Meeting with H Zwicker, Dean, and D Burshtyn, Vice-Dean, Faculty of Graduate Studies and Research (FGSR) |
| 14 June | GSA Board Strategic Work Plan (SWP) Engagement Session |
| 18 June | Vice-Provosts' Council (VPC) |

**GSA Vice-President External
Report to GSA Council for the 18 June 2018 Meeting**

To: GSA Council
From: Zhihong Pan
Date: 15 June 2018

Dear Council Colleagues,

I hope everything is going well for you. Hopefully you all have time to go out and enjoy the beauty and sunshine of summer in the city. Summer is an exciting season with lots of exciting things, including convocations, which can be the best memory in someone's life. I had the honour of attending some of these convocations as a GSA representative. At the same, I have attended several meetings and been involved with various discussions during last month. I will share the highlights with you in this report.

During the last month, I have attended several meetings to discuss residence issues. First of all, I attended the Students Who Parent Discussion Group, which was a consultation held by the Housing for Students Who Parent Committee. It was a good platform for the University to understand student parents' needs, as the attendees provided many important inputs, including the primary factors for choice of housing, childcare issues, and barriers for student parents. As Beth also mentions in her report, a survey for students who parent was also established to better understand the needs of these students.

The second residence meeting I attended was for the Residence Budget Advisory Committee (RBAC). During this meeting, the disbandment of RBAC was discussed, along with the plan to modify the current residence committee structure to focus on three committees to reduce inefficiency, and to incorporate the current mandate of RBAC into the Residence Advisory Committee, Residence Service Committee, and Joint Residence Oversight Committee. Corresponding changes of the terms of reference for these various committees will be made.

Finally, the third meeting I attended was with Ancillary Services to discuss issues related to graduate student residences

Our team has also been meeting with the University's senior administrative team. While working on the development of the GSA Board Strategic Work Plan for 2018-2019, the other Directly-Elected Officers and I had the opportunity to meet with the U of A Vice-President (Facilities and Operations) and his team, the U of A President, and the Dean of Students and his team. In these meetings, we discussed our team's development of the GSA Board Strategic Work Plan and shared various graduate student concerns. These administrative teams also shared their priorities for the coming year and discussed possible collaborations with GSA. As VP External, I will try to build close collaborative relationships with these University stakeholders in order to improve advocacy for all graduate students.

Another important event this past month was the meeting with Public Interest Alberta (PIA) and Marlin Schmidt, Alberta Minister of Advanced Education. During this meeting, I advocated for the regulation of international student tuition fees and the creation of minimum funding packages for graduate students.

Please feel free to contact if you have any questions or concerns regarding the report.

Sincerely,

Zhihong Pan, Vice-President External

Please find below a list of meetings I attended between 14 May 2018 and 18 June 2018. The meetings were accurate at the time of printing.

| | |
|---------|--|
| 15 May | Meeting with the Students' Union (SU) re: Residence Association Fees |
| 16 May | Signature Areas Development Process (SADP) Meeting |
| 16 May | GSA Health and Dental Plan Orientation with Studentcare |
| 16 May | Faculty of Graduate Studies and Research (FGSR) Career Mentorship Event |
| 17 May | United Way Committee Meeting |
| 22 May | Meeting with A Sharman, U of A Vice-President (Facilities and Operations) |
| 22 May | GSA Board Strategic Work Plan (SWP) Workshop |
| 24 May | Alberta Graduate Provincial Advocacy Council (ab-GPAC) Board of Directors Meeting |
| 24 May | Alumni Council Year-End BBQ |
| 29 May | Institutional Equity, Diversity, and Inclusion (EDI) Scoping Group |
| 29 May | Edmonton Student Alliance Meeting |
| 29 May | Meeting with Public Interest Alberta (PIA) and M Schmidt, Alberta Minister of Advanced Education |
| 30 May | Meeting with D Turpin, U of A President |
| 30 May | Students Who Parent Discussion Group |
| 4 June | Residence Budget Advisory Committee (RBAC) |
| 4 June | University Governance "Governance 101" Session |
| 5 June | Meeting with Ancillary Services re: Graduate Student Residences |
| 6 June | Faculty of Graduate Studies and Research (FGSR) Doctoral Reception |
| 6 June | Faculty of Arts Spring Convocation |
| 6 June | Honorary Degree Recipient Reception |
| 12 June | Faculty of Law and Faculty of Education Spring Convocation |
| 13 June | Dean of Students Leadership Retreat with the Student's Union (SU) |
| 14 June | GSA Board Strategic Work Plan (SWP) Engagement Session |
| 15 June | Meeting with Concordia University of Edmonton Graduate Student Association |
| 18 June | Vice-Provosts' Council (VPC) |

**GSA Awards Selection Committee
Report to GSA Council for the 18 June 2018 Meeting**

To: GSA Council
From: Zhihong Pan
Date: 15 June 2018

Dear Council Colleagues,

As per GSA Bylaw and Policy, the GSA Awards and Selection Committee (GSA ASC) “will be consulted concerning any proposed changes to the number, selection criteria, names, and value of GSA Recognition Awards” (Section O: GSA Recognition Awards, GSA Policy: GSA Standing Committees, GSA Awards Selection Committee, Section O.POL.5.1.a). On 15 May 2018, the members of the GSA ASC were consulted on a non-substantive change concerning retitling the GSA Academically-Related Graduate Student Group Award to the GSA Graduate Student Group Award. GSA ASC members did not have any comments about this change and the GSA Governance Committee subsequently recommended the proposed change to GSA Council. It is before you; please note that this proposed change is non-substantive in nature, and the number, selection criteria, and value of this award will not change.

I’ll be happy to answer any questions you may have.

Best,
Zhihong Pan, GSA Vice-President External and Chair of the GSA ASC

GSA Vice-President Labour
Report to GSA Council for the 18 June 2018 Meeting

To: GSA Council
From: Beth Richardson
Date: 15 June 2018

Dear Council Colleagues,

I hope you're all having a good summer, whether working, resting or a combination of the two! The major highlights of my report this month are topics where the University is soliciting feedback from students about current issues on campus. The more of you who respond to these surveys, the stronger the graduate student voice will be, so please consider taking part if any of these issues affect you. I would also like to bring your attention to the ongoing changes to the University policies on Occupational Health and Safety following the passage of Bill 30, which became law on the 1st of June.

Campus Facilities Safety and Security Working Group

This group, described in my previous GSA Council report, is still seeking feedback from students regarding safety and security issues on campus. Phillip Stack and James Allen, the co-chairs of the group, will be attending the June GSA Council meeting to directly address any graduate student concerns, so you will have a chance to discuss issues with them in-person. Alternatively, you can email them at the addresses provided on the working group [website](#). Once again, I encourage you to express any concerns you have about campus safety to this committee, either through me or directly to the working group, as this committee's findings will be based upon student and staff feedback.

Students who Parent

As Zhihong also outlines in his report, Ancillary Services and the Dean of Students' Office collected feedback from Students Who Parent on the resources available to support student parents at the University. This information will be vital for ensuring that resources for student parents are appropriately directed and allocated.

Bill 30: Occupational Health and Safety

Bill 30, a new legislation on Occupational Health and Safety (OHS), went into effect in the province on the 1st of June. The most notable changes to Alberta's OHS legislation from a graduate student perspective is that 1) supervisors of graduate students and supervisors of undergraduates are considered "supervisors" from a health and safety perspective and therefore require training in supervision, and 2) health and safety issues encompass not just physical wellbeing, but social, mental and emotional wellbeing as well.

The GSA is currently involved in discussions regarding the exact nature of the supervisory training that will be required, since graduate students will also be required to take this training if they supervise other graduate students or undergraduate students. The GSA also has a seat on the Joint Worker's Health and Safety Committee, a body legislated in Bill 30 to provide feedback and recommendations on health and safety to the University from a management and workers' perspective.

Collective Agreement Negotiations

Negotiations for a new Collective Agreement are ongoing; we are still waiting for some information from the University before scheduling the next bargaining meeting.

As always, please feel free to approach me with any questions or issues regarding your role as a worker at the University of Alberta. I am always available to hear from you, no matter how small the query, and will treat any meetings with the utmost concern and confidentiality.

Best wishes,
Beth Richardson, your Vice-President Labour

Please find below a list of meetings I attended between 14 May 2018 and 18 June 2018. The meetings were accurate at the time of printing.

| | |
|---------|--|
| 14 May | General Faculties Council Executive Committee (GFC Exec) |
| 15 May | Student Advisors' Workshop |
| 15 May | Meeting with a Graduate Student |
| 15 May | Student Homeless Support Working Group |
| 17 May | Meeting with a Graduate Student |
| 17 May | "Gardens of Heaven and Earth" Lecture |
| 22 May | Meeting with A Sharman, U of A Vice-President (Facilities and Operations) |
| 22 May | Campus Facilities Safety and Security (CFSS) Meeting |
| 22 May | GSA Board Strategic Work Plan (SWP) Workshop |
| 23 May | Meeting with a Graduate Student |
| 24 May | Meeting with A Costopoulos, Dean of Students |
| 28 May | Pembina Hall Tipi Raising Event |
| 29 May | Joint Worksite Health and Safety Committee Meeting |
| 30 May | Meeting Regarding Multimedia Masters Program |
| 30 May | Meeting with D Turpin, U of A President |
| 31 May | TEC Edmonton HR 201 Breakfast Series: Workplace Investigations |
| 31 May | Mandatory Occupational Health and Safety Training for Graduate Supervisors Working Group |
| 4 June | University Governance "Governance 101" Session |
| 5 June | Campus Facilities Safety and Security (CFSS) Meeting |
| 5 June | Meeting with a Graduate Student |
| 6 June | Faculty of Arts Spring Convocation |
| 6 June | Faculty of Graduate Studies and Research (FGSR) Doctoral Reception |
| 6 June | Honorary Degree Recipient Reception |
| 13 June | Dean of Students Leadership Retreat with the Student's Union (SU) |
| 13 June | Meeting with a Graduate Student |
| 13 June | Honorary Degree Recipient Reception |
| 14 June | GSA Board Strategic Work Plan (SWP) Engagement Session |
| 18 June | Vice-Provosts' Council (VPC) |

**GSA Vice-President Student Services
Report to GSA Council for the 18 June 2018 Meeting**

To: GSA Council
From: Fahed Elian
Date: 15 June 2018

Dear Council Colleagues,

I hope everyone is doing well, I would like to share with you the latest updates regarding my meetings and activities in the last month:

Days of Action Committee

The committee has set the following dates for our Days of Action for the 2018/2019 academic year;

Suicide Prevention Day (Monday, September 10)

Mental Health Awareness Day (Wednesday, October 10)

Hello Day (Wednesday, November 21)

Social Justice Day (Wednesday, February 20)

Happiness Day (Wednesday, March 20)

Heath Day (Sunday, April 7 (global))/ (Friday April 5 (campus))

I encourage all of you to spread the word within your department, as these days are very informative and need our support.

Suicide Prevention Implementation Policy Subcommittee

Mainly we discussed the events that will take place on the Suicide Prevention Day. I shared my idea about how important it is to have a representative of this committee at various orientations for new students in the upcoming academic year. The committee was in favor of this idea and we will discuss it further.

Cannabis Advisory Group Update

We set the preliminary rules and regulations around cannabis possession, growth, and consumption on campus. These rules will be presented to the University President and his team prior to approval through the University governance process. However, we are waiting for the provincial rules and regulation around cannabis consumption in public places to be established in order to finalize our draft.

Monthly Meeting with A Costopoulos, Dean of Students

I attended this meeting with Sasha and Beth, and we focused mainly on the challenges that might face student associations before and after the provincial election.

Natural Sciences and Engineering Research Council (NSERC) Community Engagement Visit

Good news, the NSERC budget has increased by \$90 million yearly for the next 5 years. NSERC also has a new initiative to fund projects that focus on Indigenous peoples and gender equality. Please check the NSERC website for more information on their 2018/2019 budget and these new initiatives.

Board Safety, Health and Environment Committee (BSHEC)

Sasha and I emphasized the importance of graduate students' mental health and wellness and the need for the University to take crucial steps to improve safety for students. Moreover, I shared my thoughts about how the University deals with physical abuse incidents in a serious manner and has developed several ways and policies to prevent such practices on campus. However, I clarified that abuse can take different forms (such as emotional) and the University should take more steps to create a safer work environment. Furthermore, Sasha and I shared our thoughts about student-supervisor relationships, and how a breakdown in these relationships can create a toxic environment that affect students' wellness. One of the initiatives we discussed was the creation of mandatory supervisory training on how to mentor and supervise students, which would also focus on mental health awareness.

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This will also be discussed with the Faculty of Graduate Studies and Research (FGSR) and I will continue to raise this subject in future meetings and we will keep you posted regarding any updates.

Meeting with Dr. Turpin, University President

The GSA Directly-Elected Officers met with Dr. Turpin to discuss our portfolios. For my portfolio, I highlighted that this year the two main points, among others, that I want to advocate for are mental health awareness and accessibility and the creation of a safer work environment.

United Way Committee Meeting

United Way is a non-profit organization that raises funds to help the Edmonton community (in areas such as poverty, health, and income). This committee's role is to increase awareness and engagement between the United Way and the U of A (staff and students) and to ask them for donations. I have raised the issue that graduate students have financial limitations, so asking this group for donations wouldn't be the best approach. I suggested to the committee that asking graduate students to volunteer for their events and initiatives would be a better idea.

Healthy Campus Alberta Wellness Summit

As Sasha mentions in her report, we attended the Healthy Campus Alberta Summit in Calgary, along with the Students' Union, and U of A health and wellness representatives. The life transition process for students was discussed in detail, along with the consequences of this transition on health and wellness. As graduate students, we often experience multiple transitions, such as the transition from undergrad to grad school, and/or the transition from one country or culture to another.

Sincerely,
Fahed Elian, Vice-President Student Services

Please find below a list of meetings I attended 14 May 2018 and 18 June 2018. The meetings were accurate at the time of printing.

| | |
|--------------|--|
| 16 May | Days of Action Committee |
| 16 May | GSA Health and Dental Plan Orientation with Studentcare |
| 17 May | Suicide Prevention Implementation Committee |
| 17 May | Campus Food Bank Board Meeting |
| 18 May | Cannabis Advisory Group Update |
| 22 May | Meeting with A Sharman, U of A Vice-President (Facilities and Operations) |
| 22 May | GSA Board Strategic Work Plan (SWP) Workshop |
| 24 May | Monthly Meeting with A Costopoulos, Dean of Students |
| 28 May | Natural Sciences and Engineering Research Council (NSERC) Community Engagement Visit |
| 30 May | Board Safety, Health and Environment Committee (BSHEC) |
| 30 May | Meeting with D Turpin, U of A President |
| 4 June | University Governance "Governance 101" Session |
| 4 June | United Way Committee Meeting |
| 5 June | All-Gender Washroom Requests/Consultation |
| 5 June | Faculty of Nursing and Faculty of Rehabilitation Medicine Spring Convocation |
| 6 June | Faculty of Graduate Studies and Research (FGSR) Doctoral Reception |
| 7 June | Faculty of Science and Faculty of Public Health Spring Convocation |
| 11 – 12 June | Healthy Campus Alberta Wellness Summit |
| 13 June | Cannabis Conversation with Dean of Students and Students' Union (SU) |
| 13 June | Dean of Students Leadership Retreat with the Student's Union (SU) |
| 14 June | GSA Board Strategic Work Plan (SWP) Engagement Session |
| 14 June | Board of Governors (BoG) Recognition Dinner |

**GSA Nominating Committee (GSA NoC)
Report to GSA Council for the 18 June 2018 Meeting**

To: GSA Council
From: Radim Barta
Date: 15 June 2018

Dear GSA Council Colleagues,

The report from the GSA NoC this month is a summary of discussions/decisions the Committee has made since its last report, together with a list of all vacancies filled and those which will be filled shortly.

GSA Policy governing the GSA NoC is located in GSA Bylaw and Policy, Section E: Nominating. As provided for in its Terms of Reference, the GSA NoC has been conducting business via e-mail.

Sincerely,

Radim Barta, Chair of the GSA NoC

Elected Officers

1) GSA Chief Returning Officer (GSA CRO), GSA Deputy Returning Officer (GSA DRO), GSA Speaker, GSA Deputy Speaker (4 Graduate Student Positions in Total)

As per GSA Bylaw and Policy, “[the GSA NoC] will open nominations for Speaker, Deputy Speaker, CRO, and DRO on or about May 1 of every year by email to every graduate student” and “nominations [...] will be submitted in writing to the GSA NoC by May 30 or the next following working day” (Section D: GSA Officers, GSA Bylaw, GSA Officers, Council-Elected Officers, Sections D.BYL.3.1.b and D.BYL.3.1.c). These positions were advertised weekly in the GSA newsletter beginning on 27 April with a nomination deadline of 30 May 2018. One (1) nomination was received for the position of GSA Deputy Speaker. The GSA NoC then began a directed search, following which one (1) nomination was received for the position of GSA CRO. The positions of GSA Speaker and GSA DRO will be advertised again. There will be a paper ballot vote. **See Item 10 – Nominees for CRO and Deputy Speaker.**

GSA Standing Committees

1) GSA Governance Committee (GSA GC) (1 GSA Council Member)

Information regarding this position was circulated on two instances via email to GSA Council with a deadline of 13 June 2018. One (1) nomination was received. There will be a paper ballot vote. **See Item 10d – Nominee for GSA Governance Committee.**

2) GSA Appeals and Complaints Board (GSA ACB) (2 GSA Council Members and 1 Graduate Student Position)

Information regarding the position for one (1) graduate student was circulated on two instances in the GSA newsletter with a deadline of 12 June 2018. No nominations were received, so this vacancy will be advertised again. Information regarding the positions for two (2) GSA Council members was circulated on two instances via email to GSA Council with a deadline of 12 June 2018. One (1) nomination was received.

As the nominee is a current member of GSA NoC, GSA NoC Chair Radim Barta was consulted regarding the procedure for interviewing the nominee. He determined that the standard procedure would be followed given that the parties expressed no concerns with remaining impartial during the interview process, and that he would conduct the interview with GSA NoC member Ahsan Ahmed, both of whom have been trained in procedural fairness by the GSA and have a record of demonstrating impartiality through their work on the GSA NoC. GSA Associate Director Julie Tanguay was also present for the nominee interview. During the interview, the nominee was asked a series of questions aimed at assessing their awareness of the basic tenets of procedural fairness and their ability to adjudicate potential cases in accord with those tenets (note as well that all individuals elected to the GSA ACB receive training in procedural fairness). There will be a paper ballot vote. **See Item 10a – Nominees for GSA Appeals and Complaints Board.**

3) Joint Position on GSA Board (GSAB) and GSA Nominating Committee (GSA NoC) (1 GSA Council Member)

Information regarding this joint position for GSA Council members was circulated on two instances via email to GSA Council with a deadline of 13 June 2018. One (1) nomination was received. There will be a paper ballot vote. **See Item 10c – Nominee for GSA Board and GSA Nominating Committee.**

4) GSA Board (GSAB) (1 GSA Council Member)

The above noted vacancy for a joint position on GSAB and GSA NoC was originally for two (2) vacancies but one of the original applicants was ineligible to serve on the GSA NoC. Accordingly, their nomination is being forwarded to GSA Council only for the GSAB vacancy for a GSA Council member. The remaining vacancy on GSA NoC will be advertised again. There will be a paper ballot vote. **See Item 10b – Nominee for GSA Board.**

External Committees**1) Green and Gold Student Leadership and Professional Development Grant Adjudication Committee (1 graduate student position)**

Information regarding this vacancy was circulated on two instances in the GSA newsletter with a nomination deadline of 11 June 2018. Two (2) nominations were received. **Scott Sugden (Microbiology)** was elected by the GSA NoC to serve on the Green and Gold Grant Adjudication Committee.

Current Vacancies

None to report at this time.

**GSA Executive Director
Report to GSA Council for the 18 June 2018 Meeting**

To: GSA Council
From: Courtney Thomas
Date: 15 June 2018

Dear GSA Council Members,

Each year, over the summer, the members of the management team engage in a review of current GSA Bylaw and Policy and GSA Board Policy in order to catch any inconsistencies, redundancies, and other updates to the GSA's governing documents that might be needed. In addition to supporting the work of the GSA Elections and Referenda Committee as they review our bylaws and policies on elections and draft a series of proposed amendments, we have flagged some desirable updates to GSA Bylaw and Policy on graduate student groups, standing committees, officer portfolios, and the GSA's budget principles, practices, and procedures (some of these relate to a broader project of moving appropriate sections of GSA Board Policy into GSA Bylaw and Policy proper). We will be bringing these recommended changes forward throughout the fall to various GSA standing committees and, ultimately, to GSA Council.

In addition to the ongoing project of regularly reviewing GSA Bylaw and Policy, the office team has been working with the Directly-Elected Officers (DEOs) to support the creation of the GSA Board Strategic Work Plan for the coming year and to provide training to both DEOs and GSA Council-Elected Officers where a need is identified. Accordingly, we met recently with the incoming GSA Senator and will be meeting with the incoming Chief Returning Officer, Deputy Returning Officer, Speaker, and Deputy Speaker once they are elected.

Finally, as members are aware, we are in the process of concluding our annual audit. As I reported to you last month, our Accountant and our Financial Manager finished (in May) the annual process of reconciling all our accounts following the official end of the GSA's fiscal year on March 31 in preparation for our annual audit, as required by the *Post-Secondary Learning Act* (once the audit is completed we submit the GSA's audited financial statements to the Board of Governors). The auditors were in the office at the beginning of June and the audit itself will come forward to GSA Council in July (having first been presented to the GSA Budget and Finance Committee and the GSA Board). Our auditor, Tom Gee, will be in attendance at the July meeting (GSA Council will also be provided with the most recent term financial report at this meeting); in advance of that meeting, we will be hosting Budget 101 sessions so anyone interested can learn more about the GSA's budget. I encourage anyone interested to attend.

As always, I and the other members of the team are happy to answer questions and our detailed reports submitted to the GSA Board are also attached below.

Courtney

Management Report to the GSA Board, 16 May 2018

Management has been engaged with the following issues in the past week since the last GSA Board meeting on 9 May 2018:

Strategic

- Internally discussing residence association fees and conditions at Michener Park and engaging in a series of associated meetings.
- Second mailings of GSA Council meeting material.
- Work associated with changes to the Collective Agreement and supporting negotiations processes.
- Strategic discussions about ab-GPAC.
- Ongoing review of relevant GSA Bylaw and Policy following the 2018 GSA General Election and providing support for meetings of the GSA Elections and Referenda Committee (beginning to draft recommended changes to GSA Bylaw and Policy).
- Drafting proposed changes to GSA Bylaw and Policy on graduate student groups and reviewing the GSA's MoU with Student Groups Services concerning group registration and oversight.
- Researching international tuition policies and the provision of guaranteed funding packages at other institutions.

Grants and Office Operations

- Supporting the work of the GSA Elections and Referenda Committee and the GSA Nominating Committee (vacancies on the GSA Appeals and Complaints Board, the GSA Governance Committee, the GSA Board, and the GSA Nominating Committee; identified delegates for selection committees for Vargo Teaching Chair, University Cup, and Distinguished University Professor).
- Editorial changes to the GSA website following the transition to Sitecore 3.
- Designing the 2018-2019 GSA Handbook and selling ad space.
- Ongoing redesign of the weekly GSA newsletter.
- Fall orientation and departmental orientations forward planning.
- Facebook = 1,131 likes (down 2 from 9 May); Facebook posts reached 734 users this week and our "post engagement" count was 387. Twitter = 861 followers (down 2 from 9 May); our tweets earned 3,200 "impressions" over the last week.
- GSA Academic Travel Awards = new funding period started 1 April; GSA Child Care Grants = new funding period started 1 April and closed later the same day; GSA Emergency Bursaries = new funding period started 1 April; GSA Academically-Related Student Group Awards = new funding period started 1 April. New granting period opens on July 1.

Management Report to the GSA Board, 23 May 2018

Management has been engaged with the following issues since the last GSA Board meeting on 16 May 2018:

Strategic

- Finalizing the initial draft of the Board Strategic Work Plan.
- GSA Council meeting action.
- Work associated with changes to the Collective Agreement and supporting negotiations processes.
- Reviewing the GSA's MoU with Student Group Services concerning group registration and oversight with an eye to updating it and meeting with Student Group Services for initial discussions.
- Ongoing review of relevant GSA Bylaw and Policy following the 2018 GSA General Election and providing support for meetings of the GSA Elections and Referenda Committee (drafting recommended changes to GSA Bylaw and Policy for review by the committee).
- Drafting proposed changes to GSA Bylaw and Policy on graduate student groups and GSA grants, awards, and bursaries (and preparing to send a email vote to the GSA Governance Committee).
- Research on resources for student parents at other institutions (including the availability of housing for families on other campuses).

Grants and Office Operations

- Supporting the work of the GSA Elections and Referenda Committee and the GSA Nominating Committee (vacancies on the GSA Appeals and Complaints Board, the GSA Governance Committee, the GSA Board, and the GSA Nominating Committee, and the election of the GSA Senator).
- Designing the 2018-2019 GSA Handbook and selling ad space.
- Ongoing redesign of the weekly GSA newsletter.
- Fall orientation and departmental orientations forward planning.
- Facebook = 1,132 likes (up 1 from 16 May); Facebook posts reached 990 users this week and our "post engagement" count was 110. Twitter = 862 followers (up 1 from 16 May); our tweets earned 2,400 "impressions" over the last week.
- GSA Academic Travel Awards = new funding period started 1 April and closed 22 May; GSA Child Care Grants = new funding period started 1 April and closed later the same day; GSA Emergency Bursaries = new funding period started 1 April; GSA Academically-Related Student Group Awards = new funding period started 1 April and closed on 17 May. New granting period opens on July 1.

Management Report to the GSA Board, 30 May 2018

Management has been engaged with the following issues since the last GSA Board meeting on 23 May 2018:

Strategic

- Internally auditing the GSA's compliance with OHS legislation and updating staff job descriptions.
- Finalizing the initial draft of the Board Strategic Work Plan and starting the design elements.
- Work associated with changes to the Collective Agreement and supporting negotiations processes.
- Updating the GSA's Outline of Responsibilities with Student Group Services concerning group registration and oversight and meeting with Student Group Services to discuss the revised draft.
- Ongoing review of relevant GSA Bylaw and Policy following the 2018 GSA General Election and providing support for meetings of the GSA Elections and Referenda Committee (drafting recommended changes to GSA Bylaw and Policy for review by the committee) and drafting proposed changes to GSA Bylaw and Policy on graduate student groups.
- Strategic discussions about Michener Park and supports for residents there and research on resources for student parents at other institutions.

Grants and Office Operations

- Supporting the work of the GSA Elections and Referenda Committee and the GSA Nominating Committee (vacancies on the Green and Gold Grant Adjudication Committee, the GSA Appeals and Complaints Board, the GSA Governance Committee, the GSA Board, and the GSA Nominating Committee, and nominations for the Speaker, Deputy Speaker, CRO, and DRO).
- Designing the 2018-2019 GSA Planner and selling ad space.
- Preparing for the June 18 meeting of GSA Council and starting the GSA Council remuneration process.
- Ongoing redesign of the weekly GSA newsletter.
- Fall orientation and departmental orientations forward planning.
- Facebook = 1,135 likes (up 3 from 23 May); Facebook posts reached 571 users this week and our "post engagement" count was 92. Twitter = 861 followers (down 1 from 23 May); our tweets earned 2,000 "impressions" over the last week.
- GSA Academic Travel Awards = new funding period started 1 April and closed 22 May; GSA Child Care Grants = new funding period started 1 April and closed later the same day; GSA Emergency Bursaries = new funding period started 1 April; GSA Academically-Related Student Group Awards = new funding period started 1 April and closed on 17 May. New granting period opens on July 1.

Management Report to the GSA Board, 6 June 2018

Management has been engaged with the following issues since the last GSA Board meeting on 30 May 2018:

Strategic

- Initial discussions with the GSA Auditor and associated planning (preparing committee materials, scheduling a meeting of the GSA Budget and Finance Committee, etc).
- Reviewing the GSA's third party information sharing agreement with the University (last reviewed in 2013).
- Board Strategic Work Plan design elements and collecting responses to the short survey circulated in the GSA newsletter.
- Work associated with changes to the Collective Agreement and supporting negotiations processes.
- Ongoing review of relevant GSA Bylaw and Policy following the 2018 GSA General Election and providing support for meetings of the GSA Elections and Referenda Committee (drafting recommended changes to GSA Bylaw and Policy for review by the committee) and drafting proposed changes to GSA Bylaw and Policy associated with an array of other issues (communications, updates needed to Board Policy, etc).

Grants and Office Operations

- Supporting the work of the GSA Elections and Referenda Committee and the GSA Nominating Committee (vacancies on the GSA Appeals and Complaints Board, the GSA Governance Committee, the GSA Board, and the GSA Nominating Committee, nominations for the Speaker, Deputy Speaker, CRO, and DRO, AFNS by-election, OT election, and a vacancy on the Green and Gold Grant Adjudication Committee).
- Designing the 2018-2019 GSA Planner and selling ad space.
- Preparing for the first mailing of GSA Council meeting material and starting the GSA Council remuneration process.
- Ongoing redesign of the weekly GSA newsletter.
- Internal data back of all office electronic files.
- Facebook = 1,134 likes (down 1 from 30 May); Facebook posts reached 520 users this week and our "post engagement" count was 561. Twitter = 860 followers (down 1 from 30 May); our tweets earned 3,200 "impressions" over the last week.
- GSA Academic Travel Awards = new funding period started 1 April and closed 22 May; GSA Child Care Grants = new funding period started 1 April and closed later the same day; GSA Emergency Bursaries = new funding period started 1 April; GSA Academically-Related Student Group Awards = new funding period started 1 April and closed on 17 May. New granting period opens on July 1.